



**FILING FEE: \$500.00
plus \$25 PER LOT**

TOWN OF LEEDS

218 NORTH MAIN STREET,
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LEEDS, UT 84746-0879

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E-mail: clerk@leedstown.org // Website: www.leedstown.org

**PRELIMINARY PLAT
SUBDIVISION APPLICATION**

Applicant Name & Phone _____

Address _____

Agent Name & Phone _____

Address _____

Name of Proposed Development _____

Location _____

Project Engineer _____ Contact _____

Mailing Address _____

Phone _____ Fax _____ Zoning _____

APPLICANT AFFIDAVIT

I, _____, do hereby say that I am the owner/agent of the subject property of this application. The statements, information, exhibits and any and all plans herein or attached or submitted present the intentions of the applicant and are in all respects true and correct to the best of my knowledge and belief. I do hereby agree to pay all adopted and customary fees of the Town of Leeds relating to this application.

Owner/Agent

Date

PUBLIC MEETINGS

All Subdivision Applications will be submitted and reviewed by the Planning Commission. A Public Hearing held before the Town Council is required for a Subdivision Preliminary Plan or amendment, multi-unit residential, commercial or industrial development and date, time and place must be mailed to all owners of land contained in plat (county assessor roles) at least one week prior to first consideration. **If includes street vacation, notice must be also published in a public newspaper once per week for four (4) consecutive weeks PRIOR to the hearing (UCA 10-9a-207).**

Regular Town Council Meetings are held the last Wednesday of each month. Work Town Council Meetings are held the second Wednesday of each month.



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AGREEMENT

This agreement is made by and between _____
(Hereinafter "Owner") and the Town of Leeds, a municipal corporation (hereinafter "Town").

Owner hereby acknowledges that he or she has read the Subdivision Ordinance (or that an agent of Owner has), and that he or she understands the provisions of the Subdivision Ordinance and that he or she will fully and completely comply with the provisions and requirements therein contained to the best of his or her ability.

Owner hereby acknowledges that by signing this application he or she understands Utah State Code 10-9-205, Entrance upon Land, in which municipalities may enter upon any land at reasonable times to make examinations and surveys which are pertinent to preparation or enforcement of the land use ordinance.

Owner hereby agrees to hold the Town harmless for any and all liability which may arise as a result of the improvements which are installed until such time as the Town certifies the improvements are complete and accepts the improvements at the end of the warranty period.

In the event the Town is required to employ an attorney to enforce any provisions of this ordinance or defend any action brought by Owner under this ordinance, if the Town prevails, it shall be entitled to any and all reasonable attorney's fees from Owner.

Dated this _____ day of _____, _____.

Developer/Owner

A preliminary plan approval shall remain valid for one (1) year from the date of approval. If a final subdivision plat is not approved within one (1) year, the preliminary plan shall be void unless an extension was granted by the Town Council. A one time extension may be requested by the developer to the Town Council prior to the expiration date.