

PUBLIC NOTICE

TOWN OF LEEDS TOWN COUNCIL MEETING

The Town Council of Leeds will hold a meeting on: **Wednesday October 22, 2003** at the **Leeds Town Hall**, at 218 North Main Street at **7:00 p.m.** Public is welcome to attend.

AGENDA

1. Call to Order
 2. Roll Call
 3. Pledge
 4. Approval of Agenda and Minutes of October 8, 2003.
 5. PUBLIC HEARING (Motion to open and close)
Resolution # 03-11 to open and amend the 2003-2004 budget to reflect an increase in revenue and expenditures.
 6. Brent Gardner (Alpha Engineering) to discuss pressurized irrigation, culinary water line, curb and gutter on Main Street.
 7. Action on public hearing
 8. Appoint Election Judges
 9. Mayor Norma Gier
 10. Council Member Darrell Nelson
 - A. Approve expenditure for grading work at the Historical Cemeteries
 - B. Planning Commission Items:
 1. Danielle Stirling-Babylon Road issues
 2. PTN Marybelle, Wayne Neilson-Minor Subdivision adjacent to LASSD Fire Station
 3. Mike Kelley-Conditional Use Permit
 11. Council Member Gloria Parnell
Approval to expend \$1,000.00 to grade Mountain View Road
 12. Council Member Dave Harbour
Update on amending the General Plan
 13. Council Member Dale Barnes
Approve expenditure for purchasing playground equipment
 14. Adjournment
- In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call Town Hall at 879-2447 at least 48 hours in advance.

Certificate of Posting

The undersigned Clerk/Recorder does hereby certify that the above notice was posted in three public places within Leeds Town limits on this 16th day of October, 2003. These public places being 1) Leeds Town Hall; 2) Leeds Post Office; 3) Norma's Country Kitchen & Things.


Joy Stevens, Clerk/Recorder

TOWN OF LEEDS

Minutes of the Town Council Meeting
October 22, 2003

1. CALL TO ORDER:

Mayor Norma Gier called the meeting to order at 7:09 p.m.

2. ROLL CALL:

Present was Mayor Norma Gier, Council Members Darrell Nelson, Gloria Parnell, Dave Harbour and Dale Barnes.

3. PLEDGE:

Dale Barnes

4. APPROVAL OF AGENDA AND MINUTES:

Motion by Dave Harbour to approve the agenda and minutes of October 8, 2003. Seconded by Dale Barnes. Passed unanimously.

5. PUBLIC HEARING (Motion to open and close):

Motion by Darrell Nelson to open the public hearing. Seconded by Gloria Parnell. Passed unanimously.

Resolution # 03-11 to open and amend the 2003-2004 budget to reflect an increase in revenue and expenditures. Mayor Gier explained the budget amendment is due to a grant that was obtained by the police department to purchase a new vehicle for \$18,000.00. The grant was for \$13,500.00 the Town will need to come up with the difference of \$4,500.00. The old police vehicle has been sold for \$3,800.00. Mayor asked if there were any comments from the Council or the audience. There were no comments. Motion by Gloria Parnell to close the public hearing. Seconded by Dale Barnes. Passed unanimously.

6. ACTION ON PUBLIC HEARING:

Motion by Darrell Nelson to adopt Resolution #03-11 to open and amend the 2003-2004 budget to reflect the increase in revenue of \$13,500 and expenditure of \$4,500. Seconded by Dave Harbour. Roll call vote. All aye votes. Motion passed unanimously.

7. BRENT GARDNER (Alpha Engineering):

To discuss pressurized irrigation, culinary water line, curb and gutter on Main Street. Gardner stated he wanted to discuss the possibility of cost sharing the installation of curb and gutter on the East side of Main Street from Vista to Pecan Lane. The Washington County Water Conservancy District (WCWCD) is proposing to install a 12 inch culinary water line and the Leeds Water Company an 8 inch irrigation line along the East side of Main Street. The irrigation line would eliminate the need for the existing ditch along the east right-of-way line of Main Street. Gardner said Utah Department of Transportation (UDOT) has indicated a willingness to pave to the new curb and gutter due to the fact it would eliminate the current hazard caused by the ditch along the roadway. Since UDOT would be covering the cost of the

pavement replacement the WCWCD and Irrigation Company would agree to take the cost savings from asphalt replacement and pay for two thirds of the cost of the curb and gutter. Gardner said they are anticipating the total cost of the curb and gutter and driveway approaches will be approximately \$46,200 and that each entity would contribute approximately \$15,400. Gardner said since the Town is already in a budget year he will approach WCWCD about the possibility of the Town paying their share in the next budget year. Gardner stated he is here to see if the Town is even interested in having the opportunity to put in curb and gutter on Main Street at 1/3 the cost. After much discussion the Council members said they are interested. The Council would like to know more about the financing issue since they are already in a budget year until July 1, 2004. Gardner said he will meet with the WCWCD and Irrigation Company and then he will come back to the next meeting.

8. APPOINT ELECTION JUDGES:

Clerk/Recorder Joy Stevens read the names of possible election judges for the November 4, 2003 Municipal General Election.

1. Kelly Johnson as Head Election Judge
2. Fran Rex as Election Judge
3. Karen Reeve as Election Judge

Motion by Darrell Nelson to appoint Johnson, Rex, and Reeve as election judges for the November 4, 2003 election. Seconded by Dale Barnes. Passed unanimously.

9. MAYOR NORMA GIER:

Mayor Gier had nothing at this time.

10. COUNCIL MEMBER DARRELL NELSON:

A. Request expenditure approval for grading work at the Historical Cemeteries.

The boundaries of the two cemeteries were discussed. Nelson said he would like to be able to plot more grave sites and build the fence out further to the property line of the "Protestant Cemetery". Nelson will get bids for the project to expand the cemeteries by the next meeting.

B. Planning Commission Items.

1. Danielle Stirling-Babylon Road issues. Stirling said Babylon Road has quite a few pot holes and is in very bad condition. She asked if the Town could fix the road. Nelson said the Planning Commission recommended the Council consider a temporary base in the bad spots. Ron Whitmer and David Stirling were at the Council meeting and asked the Council if they could fix the road from the cattle guard down to Stirling's gate. The Council members explained that Babylon Road is the next big road project the Town is undertaking. Babylon Road needs to be moved back over to its original location and then resurfaced. The Council does not want to do a temporary base and then have to go over it again when all of the road is to be resurfaced. The Council will consider their options and discuss this at a later date.

2. PTN Marybelle, Wayne Neilson-Minor Subdivision adjacent to LASSD Fire Station. Darrell Nelson explained that PTN Marybelles' request was tabled by the Planning Commission. The Commission wanted to have more time to go and look at the property. Wayne Neilson of PTN Marybelle wants to split the 3.38 acres in 3 lots. The plan indicated two flag lots and one lot with frontage on Main Street. The Commission was concerned over flag lots, width

of the roads, feasibility, traffic and drainage issues. Since this item was tabled at the Commission meeting there was no discussion by the Council.

3. Mike Kelley requested a Conditional Use Permit for 2 horses. This item has been discussed and was tabled at several Planning Commission meetings. The Planning Commission recommended approval of the Conditional Use Permit with a condition. The condition is that Kelley lease 10,000 sq. ft. of additional property from his neighbor Bailey Muir in order to comply with the sq. ft. requirement. Motion by Darrell Nelson to approve Mike Kelley a Conditional Use Permit for 2 horses, with the 10,000 sq ft of additional property, and to be reviewed in 6 months. Seconded by Gloria Parnell. Passed unanimously.

11. COUNCIL MEMBER GLORIA PARNELL:

Approval to expend \$1,000 to grade Mountain View Road. Parnell said she has contacted Russ Peine concerning the grading of Mountain View Road. Peine will do the grading work on Mountain View from West Center to West Babylon Road for \$1,000. Motion by Gloria Parnell to expend \$1,000 to grade Mountain View Road from West Center to West Babylon Road. Seconded by Dave Harbour. Roll call vote. All aye votes. Passed unanimously.

12. COUNCIL MEMBER DAVE HARBOUR:

Update on amending the General Plan. Harbour said he is still working on the General Plan and hopes to have a work session after the first of the year to finalize everything.

13. COUNCIL MEMBER DALE BARNES:


Approve expenditure for purchasing playground equipment. Barnes informed the Council that Great Western Park & Playgrounds will give the town a grant discount for 50% of the cost for the playground equipment. Utah Power will contribute \$5,000 toward the playground equipment. The funds the Town will need to contribute will be from Impact Fees. Barnes said the equipment cost is \$28,000. Half of which the Town will pay for. Freight is \$2,791. Wood chips for under the equipment is \$11 a yard. Motion by Darrell Nelson to approve up to \$15,500 for playground equipment. Seconded by Dave Harbour. Passed unanimously.

14. ADJOURNMENT:

The meeting adjourned at 8:42 p.m.

APPROVED AND SIGNED THIS 12th DAY OF NOVEMBER 2003


Norma Gier, Mayor


attest: Joy Stevens, Clerk/Recorder

PUBLIC NOTICE
TOWN OF LEEDS

TOWN COUNCIL WORK SESSION

Leeds Town Council will hold a work session on, **Wednesday, October 22, 2003**, at the Leeds Town Hall, 218 North Main Street at **6:00 p.m.** The work session is being held to work on employee benefits. Public welcome to attend.

POSTED THIS 21st DAY OF OCTOBER 2003



Joy Stevens, Clerk/Recorder

Posted in the following public places:

1. Leeds Town Hall
2. Leeds Post Office
3. Norma's Country Kitchen & Things

THIS NOTICE MUST BE POSTED UNTIL OCTOBER 23, 2003. IT IS AGAINST UTAH STATE LAW TO REMOVE BEFORE DATE INDICATED.

In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodation for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call Joy Stevens at 879-2447 at least 48 hours prior to the meeting.

TOWN OF LEEDS

Minutes of the Town Council Work Session
October 22, 2003

1. CALL TO ORDER:

Mayor Norma Gier called the meeting to order at 6:05 p.m.

2. ROLL CALL:

Present was Mayor Norma Gier, Council Members Darrell Nelson, Gloria Parnell, Dave Harbour and Dale Barnes.

3. WORK SESSION:

Items discussed:


1. The need to increase the Building Permit fees.
2. Amending the Policies and Procedures Manual concerning part time employees benefits.
3. Treasurer Becky Welch works 40 hours a month and that needs to be increased to 50 hours a month. As the work load increases so must the hours.

4. ADJOURNMENT:

The meeting adjourned at 7:09 p.m.

APPROVED AND SIGNED THIS 12th DAY OF NOVEMBER 2003


Norma Gier, Mayor


attest: Joy Stevens, Clerk/Recorder