

PUBLIC NOTICE

TOWN OF LEEDS TOWN COUNCIL

The Town Council of Leeds will hold a meeting to canvass the election returns on, **Friday November 7, 2003 at the Leeds Town Hall, at 218 North Main Street at 10:00 a.m.** Public is welcome to attend.

POSTED THIS 6TH DAY OF NOVEMBER 2003



Joy Stevens, Clerk/Recorder

THIS NOTICE MUST BE POSTED UNTIL NOVEMBER 8, 2003. IT IS AGAINST UTAH STATE LAW TO REMOVE IT BEFORE THE DATE INDICATED.

In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call Town Hall at 879-2447 at least 48 hours in advance.

Certificate of Posting

The undersigned Clerk/Recorder does hereby certify that the above notice was posted in three public places within Leeds Town limits on this 6th day of November, 2003. These public places being 1) Leeds Town Hall; 2) Leeds Post Office; 3) Norma's Country Kitchen & Things.



Joy Stevens, Clerk/Recorder

TOWN OF LEEDS

Minutes of the Town Council Election Canvass
November 7, 2003

1. CALL TO ORDER:

Mayor Norma Gier called the meeting to order at 10:00 a.m.

2. ROLL CALL:

Present was Mayor Norma Gier, Council Members Darrell Nelson, Gloria Parnell, Dave Harbour and Dale Barnes.

3. CANVASS OF THE ELECTION RETURNS:

Mayor Gier opened the sealed envelope No. 1. It contained:

- 1. The Official Poll Book
- 2. The Tally List indicated the total votes cast as follows:
 - Dale G. Barnes -158
 - J. LeGrand Forsyth - 59
 - David J. Harbour - 140
 - Richard B. Mullins - 43
- 3. The Statement of Disposition of Ballots.
- 4. All unprocessed Absent-Voter ballots-regular and military (if any)
- 5. All affidavits on Absent-Voter envelopes that were processed-regular and military (if any)
- 6. Envelope No 6. Containing Electors Oaths (if any)

The Council canvassed the returns and reviewed the Statement of Disposition of Ballots form to see that all the ballots were accounted for. Motion by Darrell Nelson to approve the canvass and election returns for the Town of Leeds. Seconded by Gloria Parnell. 3 Aye Votes by Darrell Nelson, Gloria Parnell, and Mayor Gier. 2 abstentions by Dale Barnes and Dave Harbour. Motion passed.

The Clerk/Recorder Joy Stevens will send a copy of the results and certification to the Lieutenant Governor's office, the County Clerks office and the Spectrum.

4. ADJOURNMENT:

The meeting adjourned at 10:15 a.m.

APPROVED AND SIGNED THIS 12th DAY OF NOVEMBER 2003

Darrell S. Nelson, Mayor Pro Tem
Norma Gier, Mayor

Joy Stevens
attest: Joy Stevens, Clerk/Recorder

PUBLIC NOTICE

TOWN OF LEEDS TOWN COUNCIL MEETING

The Town Council of Leeds will hold a meeting on: **Wednesday November 12, 2003** at the Leeds Town Hall, at 218 North Main Street at **7:00 p.m.** Public is welcome to attend.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge
4. Approval of Agenda and Minutes of October 22, Work Session October 22 and Election Canvass November 7, 2003.
5. Council Member Darrell Nelson
 - B. Planning Commission Items:
 1. Clint Peterson requested a Conditional Use Permit and building plans for mini storage units on Cemetery Road by the south bound on ramp.
 2. Bailey Muir submitted building plans to change the exterior of his home.
 3. PTN Marybelle-Wayne Neilson requested a minor subdivision adjacent to the fire station.
6. Public Hearing (Motion to open and close)
 - Resolution #03-13 to reflect amendments to Leeds Policies and Procedures concerning part time employees.
 - Resolution #03-14 to open and amend the 2003-2004 Budget to reflect an increase in Revenue and Expenditures concerning playground equipment.
7. Action on Public Hearing
8. Ian Crowe
 - Discuss possible development of property North of Leeds
9. Mayor Norma Gier
 - Approve denial of Scott Hayes request to waive his impact fees.
 - Discuss Southwest Leeds Business Complex requirement to obtain a conditional use permit for the motel.
10. Council Member Gloria Parnell
11. Council Member Dave Harbour
12. Council Member Dale Barnes
13. Adjournment

In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call Town Hall at 879-2447 at least 48 hours in advance.

Certificate of Posting

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Joy Stevens, Clerk/Recorder

TOWN OF LEEDS

Minutes of the Town Council Meeting
November 12, 2003

1. CALL TO ORDER:

Mayor Pro Tem Darrell Nelson called the meeting to order at 7:03 p.m.

2. ROLL CALL:

Present was Mayor Pro Tem Darrell Nelson, Council Members Gloria Parnell, Dave Harbour and Dale Barnes. Mayor Gier was excused.

3. PLEDGE:

Gloria Parnell

4. APPROVAL OF AGENDA AND MINUTES OF OCTOBER 22 AND NOVEMBER 7, 2003:

Motion by Gloria Parnell to approve the agenda and minutes of October 22, 2003, Work Session October 22, 2003, and Election Canvass November 7, 2003. Seconded by Dale Barnes. Passed unanimously.

5. COUNCIL MEMBER DARRELL NELSON:

Planning Commission Items:

1. **Clint Peterson requested a Conditional Use Permit and building plans for mini storage units on Cemetery Road by the south bound on ramp.** This item was tabled at the Planning Commission meeting pending plan revisions.

2. **Bailey Muir submitted building plans to change the exterior of his home.** Muir has plans to build a porch and pitch the roof on the front of his modular home. The plans were approved by the Planning Commission and will be sent on to the building inspector.

3. **PTN Marybelle-Wayne Neilson requested a minor subdivision adjacent to the fire station.** The Planning Commission tabled this item pending issues with drainage, entrance to property, flag lots and etc.

6. PUBLIC HEARING (Motion to open and close):

Resolution #03-13 to reflect amendments to Leeds Policies and Procedures concerning part time employees. Motion by Dave Harbour to open the public hearing. Seconded by Dale Barnes. Passed unanimously.

The resolution was explained by Treasurer Becky Welch. There were no comments. Motion by Gloria Parnell to close the public hearing. Seconded by Dave Harbour. Passed unanimously.

Resolution # 03-14 to open and amend the 2003-2004 budget to reflect an increase in revenue and expenditures concerning playground equipment. Motion by Dave Harbour to open the public hearing. Seconded by Dale Barnes. Passed unanimously. The purchase of the playground equipment was explained by Council Member Dale Barnes. Utah Power presented a check for \$5,000 to help purchase playground equipment. The balance of \$17,000 will be paid for

out of impact fees which are to be used specifically for park improvements. There were no comments. **Motion** by Gloria Parnell to close the public hearing. **Seconded** by Dave Harbour. **Passed unanimously.**

7. ACTION ON PUBLIC HEARING:

Action on Resolution #03-13. Motion by Gloria Parnell to approve Resolution #03-13. **Seconded** by Dave Harbour. **Roll call vote. All aye votes. Passed unanimously.**

Action on Resolution #03-14. Motion by Dale Barnes to approve Resolution #03-14. **Seconded** by Dave Harbour. **Roll call vote. All aye votes. Motion passed unanimously.**

8. IAN CROWE:

Discuss possible development of property North of Leeds. Mr. Crowe was not present.

9. MAYOR NORMA GIER:

Discuss denial of Scott Hayes request to waive his impact fees. Mayor Pro Tem Nelson stated that Mayor Gier received a letter from Attorney Heath Snow denying Scott Hayes request to waive his impact fees. Since the Council has not read the letter they did not want to discuss this item further. **Motion** by Dave Harbour to table until the Council has a chance to read the letter. **Seconded** by Dale Barnes. **Passed unanimously.**

Discuss Southwest Leeds Business Complex requirement to obtain a conditional use permit for the motel. Council discussed the requirement to have a conditional use permit for a motel which Dan Hammond has not applied for. The Council agreed the fee must be paid or the motel can not be in operation..

10. COUNCIL MEMBER GLORIA PARNELL:

A. Parnell said the first phase of Mountain View road walking trail is done.

B. Parnell informed the Council that the only access to the Wilkerson property is through the historical cemeteries. She is waiting to hear back from the engineers on this issue.

11. COUNCIL MEMBER DAVE HARBOUR:

Harbour said he should have a draft of the General Plan available the middle of December. The Council will then be able to discuss it at a work session in January.


12. COUNCIL MEMBER DALE BARNES:

Barnes discussed the layout of the park and confirmed the bid from Great Western to purchase the playground equipment. Barnes said he will need volunteers to assemble the new equipment and help clear out the old equipment. Also there will be concrete work for a sidewalk around the perimeter to contain the wood chips. Barnes said donations and fund raisers will be needed. Pat Budnick said he has a bobcat. Dean Brown said he will help out.

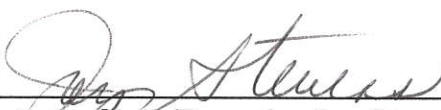
13. ADJOURNMENT:

The meeting adjourned at 8:01 p.m.

APPROVED AND SIGNED THIS 10TH DAY OF DECEMBER 2003



Mayor Norma Gier



attest: Clerk/Recorder Joy Stevens

TOWN OF LEEDS

RESOLUTION NO. 03-13

A RESOLUTION OF THE LEEDS TOWN COUNCIL TO AMEND THE POLICIES AND PROCEDURES MANUAL FOR THE TOWN OF LEEDS

WHEREAS, the Town Council of the Town of Leeds, desires to amend the Policies and Procedures Manual concerning benefits of employees; and

WHEREAS, the Town Council of the Town of Leeds, held an open and public meeting on November 12, 2003, and by unanimous vote amended the July 11, 2000, Policies and Procedures Manual; and

NOW THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF LEEDS, UTAH, by unanimous vote, did approve Resolution #03-13 and amended the Policies and Procedures Manual as follows:

- 1. Specify that medical/dental health insurance benefits for full-time employees will also include the employee's spouse.**
- 2. Define quarter-time employees as those working up to 10 hours weekly (40 hours monthly) and half time employees of those working from 10-20 hours weekly (up to 80 hours monthly).**
- 3. Specify vacation, sick and holiday pay for quarter time and half-time employees. Specify maximum hour accumulations for all employees.**

PASSED THIS 12TH DAY OF NOVEMBER, 2003

Norma Gier Mayor
Norma Gier, Mayor Town of Leeds

Joy Stevens
attest: Joy Stevens, Clerk/Recorder

TOWN OF LEEDS

RESOLUTION NO. 03-14

**A RESOLUTION OF THE LEEDS TOWN COUNCIL TO OPEN AND
AMEND THE 2003-2004 BUDGET**

WHEREAS, the Town Council of the Town of Leeds, has held an open and public hearing on the 12th day of November 2003, to open and amend the 2003-2004 budget for the Town of Leeds; and

WHEREAS, the Town Council of the Town of Leeds, deems it necessary and desirable to accept a 50% grant to replace the old playground equipment at the park; and

WHEREAS, the Town Council of the Town of Leeds, by unanimous vote, opened and amended the 2003-2004 budget to reflect an increase in revenue and expenditures; and

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LEEDS, UTAH, THAT the Leeds Town Council of the Town of Leeds, Utah, held an open and public meeting on November 12, 2003, and by unanimous vote, did approve Resolution No. 03-14 to open and amend the 2003-2004 budget to reflect an increase in revenue and expenditures as follows:

Revenue

\$5,000


Expenditures

\$22,000 (Park Impact Fees)

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LEEDS, UTAH, THAT, the budget for the fiscal year 2003-2004 is hereby amended.

PASSED THIS 12TH DAY OF NOVEMBER, 2003

 , 
Norma Gier, Mayor Town of Leeds


attest: Joy Stevens, Clerk/Recorder