

Ordinance Number 2008-~~xx~~ 09

TOWN COUNCIL MEETING SCHEDULE

AN ORDINANCE OF THE LEEDS TOWN COUNCIL ESTABLISHING A TIME FOR HOLDING WORK MEETINGS AND REGULAR TOWN COUNCIL MEETINGS

WHEREAS, the Town Council of the Town of Leeds has held a Town Council Meeting on the 12nd day of November 2008; and discussed the 2009 meeting schedule; and

WHEREAS, the Town Council decided a monthly Town Council Work Meeting would enable Town Council Meetings to be more efficient; and

WHEREAS, the Town Council decided a monthly Town Council Work Meeting would enable the Council more time to discuss details on agenda items, to prevent agenda items from being unnecessarily and repeatedly continued, and

WHEREAS, the Town Council of the Town of Leeds recognizes the need to change the Town Council Meeting days from the second and last Wednesday of each month; to a Work Meeting on the second Wednesday, and a Town Council Meeting the fourth Wednesday of each month; and

WHEREAS, the Town Council of the Town of Leeds further recognizes the need to change the Town Council meeting in November 2009 to the 3rd Wednesday, and the December 2009 Town Council Meeting to the 2nd Wednesday. Should a Work Meeting be needed in November and December, proper notice of such meeting date and time will be provided.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LEEDS, UTAH, THAT THE FOLLOWING SHALL BE ADOPTED:

1. The Leeds Town Council will conduct the Work Meetings on the second Wednesday of each month, unless proper notification given, at the Leeds Town Hall, and shall begin at 7:00 p.m.
2. The Leeds Town Council will conduct Town of Leeds Council Meetings on the fourth Wednesday of each month, unless proper notification given, at the Leeds Town Hall, and shall begin at 7:00 p.m.
3. The Town Council meetings in November and December will be modified to adjust for the Thanksgiving and the Christmas Holiday dates. For the 2009 Schedule, the November Town Council Meeting will be held on the ~~December~~ ^{November} 18 and the December Town Council Meeting will be held on December 9. Should a Work Meeting be needed in November or December, proper notification will be given.
4. This Ordinance shall become effective on December 11, 2008.

TOWN OF LEEDS

2009 Town Council Meeting Schedule

Town of Leeds TOWN COUNCIL will hold two meetings per month except November & December. Meetings will be held the second and fourth Wednesday of each month. The first meeting of the month will be a Work Meeting, with the second meeting being an Action Meeting (unless otherwise noted). All meetings will be held at Leeds Town Hall, 218 North Main Street, at 7:00 p.m. If for any reason a meeting is cancelled or rescheduled, notice will be given at least 24 hours prior to the scheduled meeting.

All information for meetings must be received by the Clerk/Recorder 20 days prior to any meeting. Any information received after the 20-day cut-off will be on the next meeting's agenda.

<u>DATE</u>	<u>TYPE</u>	<u>CUT-OFF DAY FOR INFORMATION</u>
January 14, 2009	Work Mtg	December 23, 2008
January 28, 2009	Regular Mtg	January 8, 2009
February 11, 2009	Work Mtg	January 22, 2009
February 25, 2009	Regular Mtg	February 5, 2009
March 11, 2009	Work Mtg	February 19, 2009
March 25, 2009	Regular Mtg	March 5, 2009
April 8, 2009	Work Mtg	March 19, 2009
April 22, 2009	Regular Mtg	April 2, 2009
May 13, 2009	Work Mtg	April 23, 2009
May 27, 2009	Regular Mtg	May 7, 2009
June 10, 2009	Work Mtg	May 21, 2009
June 24, 2009	Regular Mtg	June 4, 2009
July 8, 2009	Work Mtg	June 18, 2009
July 22, 2009	Regular Mtg	July 2, 2009
August 12, 2009	Work Mtg	July 23, 2009
August 26, 2009	Regular Mtg	August 6, 2009
September 9, 2009	Work Mtg	August 20, 2009
September 23, 2009	Regular Mtg	September 3, 2009
October 14, 2009	Work Mtg	September 24, 2009
October 28, 2009	Regular Mtg	October 8, 2009
November 18, 2009	Regular Mtg	October 29, 2009
December 9, 2009	Regular Mtg	November 19, 2009

TOWN OF LEEDS

2009 Planning Commission Meeting Schedule

Town of Leeds PLANNING COMMISSION will hold one meeting per month. Meetings will be held the first Wednesday of each month. All meetings will be held at Leeds Town Hall, 218 North Main Street, at 7:00 p.m. If for any reason a meeting is cancelled or rescheduled, notice will be given at least 24 hours prior to the scheduled meeting.

All information for meetings must be received by the Clerk/Recorder 20 days prior to any meeting. Any information received after the 20-day cut-off will be on the next meeting's agenda.

<u>DATE</u>	<u>TYPE</u>	<u>CUT-OFF DAY FOR INFORMATION</u>
January 7, 2009	Regular Mtg	December 17, 2008
February 4, 2009	Regular Mtg	January 15, 2009
March 4, 2009	Regular Mtg	February 12, 2009
April 1, 2009	Regular Mtg	March 12, 2009
May 6, 2009	Regular Mtg	April 16, 2009
June 3, 2009	Regular Mtg	May 14, 2009
July 1, 2009	Regular Mtg	June 11, 2009
August 5, 2009	Regular Mtg	July 16, 2009
September 2, 2009	Regular Mtg	August 13, 2009
October 7, 2009	Regular Mtg	September 17, 2009
November 4, 2009	Regular Mtg	October 15, 2009
December 2, 2009	Regular Mtg	November 12, 2009

2009

JANUARY						
S	M	T	W	T	F	S
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25	26	27	28	29	30	31

FEBRUARY						
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MARCH						
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29	30	31				

APRIL						
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MAY						
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24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
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28	29	30				

JULY						
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AUGUST						
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30	31					

SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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29	30					

DECEMBER						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Town Hall Closed
 PC Meeting
 TC Work Mtg
 TC Action Mtg
 PC Meeting Cut-off Date
 TC Work Mtg Cut-off Date
 TC Mtg Cut-off Date



TOWN OF LEEDS

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PO BOX 460879
LEEDS, UT 84746-0879
PHONE: 435-879-2447 FAX: 435-879-6905
E-mail: leedstownhall@beyondbb.com
Website: www.leedstown.org

CERTIFICATE OF POSTING

I, Debbie Shakespeare, duly appointed and acting Clerk/Recorder for the Town of Leeds,
hereby certify that the forgoing ordinance 2008-09
was passed by the Leeds Town Council on the 10th day of December, 2008,
and that copies of the foregoing ordinance were posted at three public places within the Town
this 11th day of December 2008, which public places were:

Leeds Town Hall
Leeds Post Office
Leeds Market

Dated this 11th day of December 2008

Debbie Shakespeare
Debbie Shakespeare, Clerk/Recorder