

# Town of Leeds

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## Agenda Town of Leeds Planning Commission Wednesday, March 1, 2023

**PUBLIC NOTICE** is hereby given that the Town of Leeds Planning Commission **PUBLIC MEETING** scheduled for Wednesday, March 1, 2023, at 7:00 P.M. This meeting will be held at Leeds Town Hall, 218 N. Main Street, Leeds, UT 84746.

If you are interested in participating remotely via Zoom, please contact Town Hall at 879-2447 or email [Clerk@LeedsTown.org](mailto:Clerk@LeedsTown.org) for the Zoom details.

### **Regular Meeting 7:00 pm**

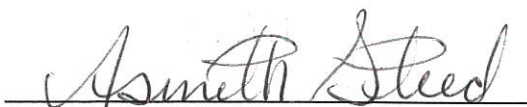
1. Call to Order/Roll Call
2. Invocation
3. Pledge of Allegiance
4. Declaration of Abstentions or Conflicts
5. Consent Agenda: (These items will be a single motion unless removed at the request of the chairman or board Members)
  - a. Tonight's Agenda
  - b. Meeting Minutes of February 1, 2023
6. Announcements:
  - a. Dumpster Days, March 10, 11, & 12 Acceptable item drop off location on Cherry Lane
  - b. Household Hazardous Waste Collection Day is April 15, 2023. From 8 a.m. to 1 p.m., residents may drop-off household hazardous waste, no charge at Washington Landfill
  - c. Nominations for Leeds Aesthetic Award presented at Easter Day Festivities
7. Public Hearing: None
8. Action Items: None
9. Discussion Items:
  - a. Presentation of conceptual plan for a booster pump station facility by Water Conservancy District consultants Aaron Anderson, and Randy Johnson
  - b. Discussion regarding establishing a Leeds Beautification Committee
10. Staff Reports
11. Adjournment

The Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at *least* 24 hours prior to the meeting.

The Town of Leeds is an equal opportunity provider and employer.

Certificate of Posting.

The undersigned Clerk/Recorder does hereby certify that the above notice was posted February 27, 2023, at these public places being **Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmmutah.gov>** and the **Town of Leeds website [www.leedstown.org](http://www.leedstown.org).**



Aseneth Steed, Clerk/Recorder

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# Nominate a local resident and help us showcase the best of **LEEDS!**

Attention Leeds Town Residents,

We have an exciting opportunity to recognize our local residents who have contributed to the beautification and small-town charm aesthetic of our community. Do you know someone who has gone above and beyond and deserves recognition for:

1. Acts of service.
2. Creating an attractive landscape and style.

**Nominate them** for acknowledgement by Town Council and Planning Commission. Let's celebrate their hard work and dedication.

Together, we can recognize those who have made a significant impact on our community and continue to inspire others to follow in their footsteps. This is our chance to give back to those who have given so much to making LEEDS an even better, more beautiful place to live.



**PRELIMINARY**

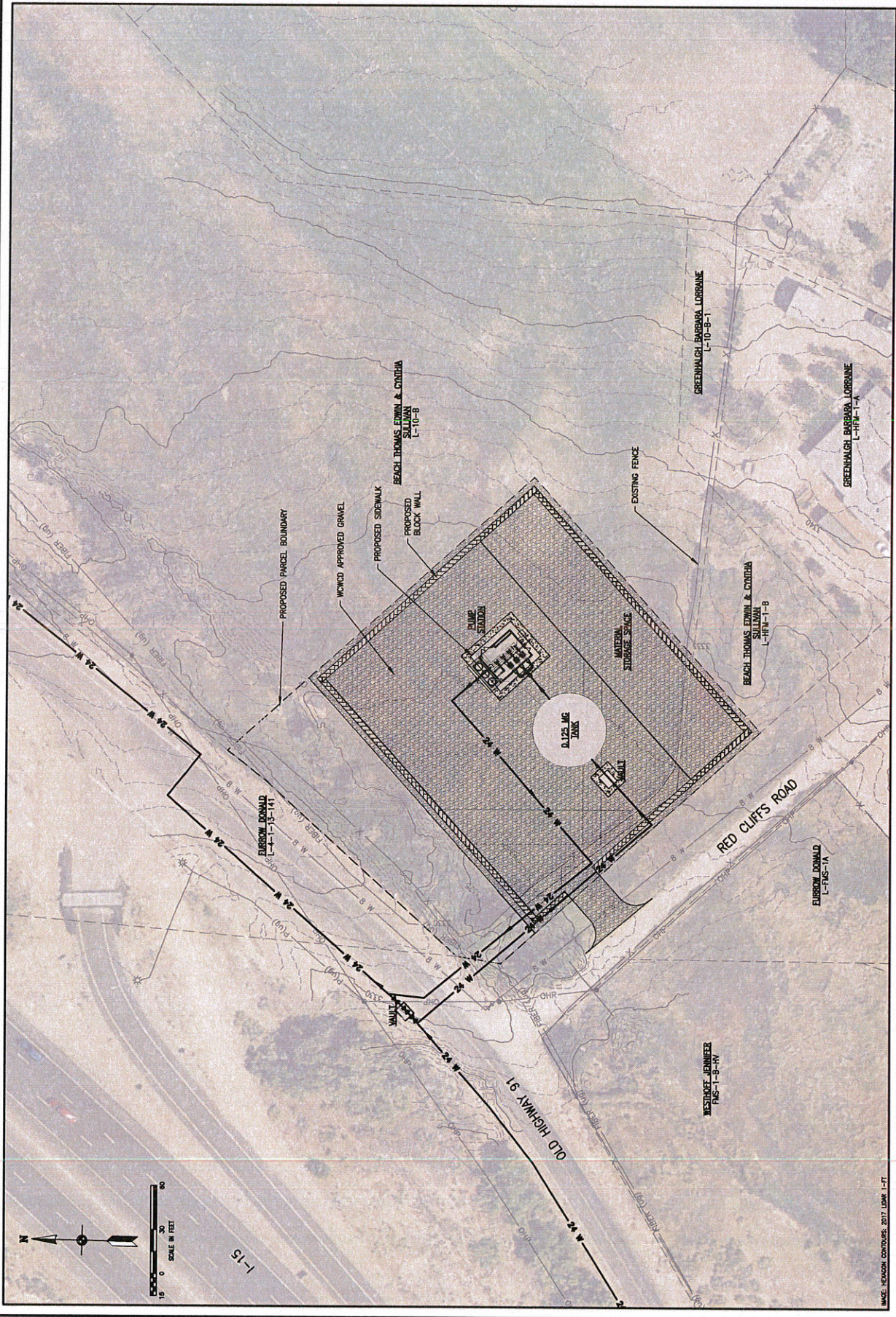
REVISIONS	
NO.	DESCRIPTION

NOT FOR CONSTRUCTION  
FOR REVIEW ONLY

QUAL TO COTTAM PUMP STATION AND PIPELINE PROJECT  
LEEDS, UTAH  
WPCD

DESIGN: A. ANDERSON  
CHECKED: A. ANDERSON  
DESIGNED: G. HOWARD  
PROJECT NUMBER: 285-23-03  
DATE: FEBRUARY 2023

DRAWING NO.: 1-1  
SHEET 01 OF 01







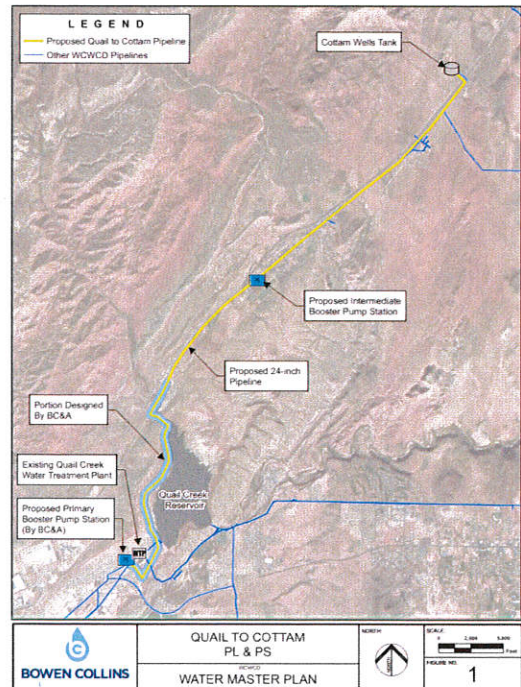
# Quail Creek to Cottam Wells Pipeline and Pump Stations

Town of Leeds Planning Commission | March 1, 2023

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## Project Overview

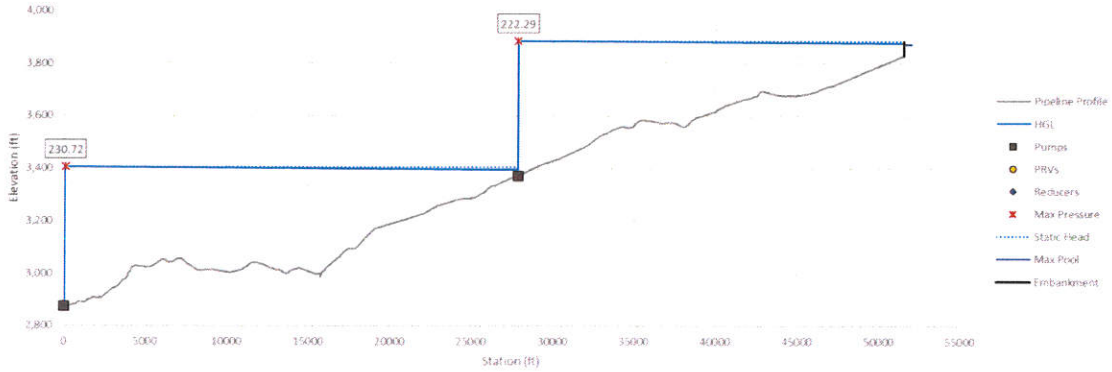
- Pipeline and pump stations to convey treated water from QCWTP to the Cottam Wells system and into east side of the county.
- 24-inch pipeline
- Two pump station



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# Why Two Pump Stations?

- Approximately 1,000 foot vertical claim from QCWTP to Cottam Tank
- Operating pressures too high with a single booster
- Difficult to integrate into the existing system



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# Proposed Location



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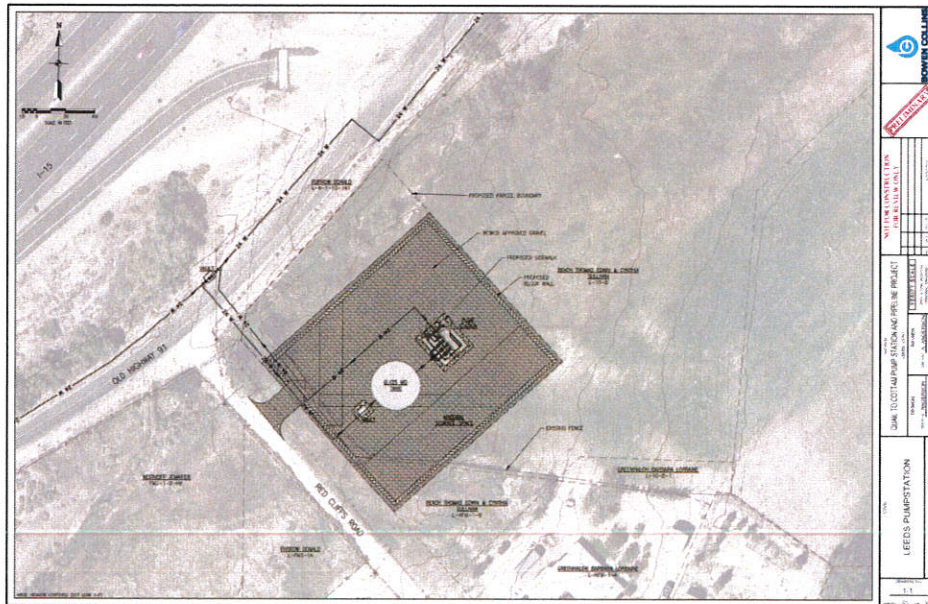


# Proposed Location



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# Concept Site Layout



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## What will it look like (potential option)?

- Want to work with Leeds to find a look that the town is happy with



7

## What will it look like (potential option)?

- Want to work with Leeds to find a look that the town is happy with



8

Questions?





## 1. Introduction

- a) Explain the purpose of the BLOOM
  - 1. Support Town Council and Planning Commission
  - 2. Defining and preserving the Leeds Aesthetic
  - 3. Improvement through positivity

## II. Forming the Committee

- a) Identify potential members and their roles
- b) Decide on the committee's structure, meeting frequency and term duration

## III. Goals and Objectives

- a) Define the committee's goals and objectives
- b) Prioritize tasks and set measurable targets
- c) Develop a timeline for projects

## IV. Projects and Activities

- a) Brainstorm ideas for projects and activities
- b) Identify potential funding sources
- c) Develop a plan of action for each project

## V. Community Engagement

- a) Develop a communication plan to keep the community informed of committee activities
- b) Engage with local businesses, organizations, and residents to build support
- c) Seek out volunteer opportunities to let more people get involved

## VI. Implementation and Evaluation

- a) Implement projects and activities according to the plan
- b) Monitor progress and evaluate outcomes
- c) Adjust plans as necessary based on feedback and results

## VII. Conclusion

- a) Recap the committee's goals and objectives
- b) Emphasize the importance of community involvement and engagement
- c) Encourage ongoing efforts to beautify the town

## **Purpose of the Beautification and Leeds Outreach Committee (BLOOM)**

The core purpose is support. The idea is to not overwhelm a few individuals who carry the load of community service. Instead, the aim is to organize the many individuals who are willing to contribute their available time and effort but may have limited availability due to other commitments. By delegating manageable responsibilities, the hope is to provide a rewarding experience for volunteers while ensuring that projects are completed efficiently and effectively.

Civic motivation is a vital component of a thriving community, and BLOOM is committed to cultivating this motivation by creating opportunities for people to get involved and make a difference. We understand that not everyone has the same amount of time or resources to contribute, but we believe that everyone can play a valuable role in creating a beautiful and vibrant community.

The goal is building a motivated and productive team that is passionate about making a positive impact in our community. We welcome all members of the community to join us in this effort and become a part of BLOOM.

On behalf of the residents of Leeds We say **Thank you** to Council members and Commissioner for your time and civic service. We look forward to working together to make Leeds an extraordinary place for us to call home.



## BEAUTIFICATION OF LEEDS OUTREACH COMMITTEE (BLOOM)

The Committee is responsible for planning and organizing events that bring community members together, build relationships, and promote a sense of belonging and community pride. The Committee will hold suggested monthly meetings:

Chairperson: The Chairperson is responsible for leading the committee meetings, setting the agenda, and delegating tasks to the members.

Vice-Chairperson: The Vice-Chairperson assists the Chairperson in their duties and takes on their responsibilities in their absence.

Secretary: The Secretary is responsible for taking meeting minutes, keeping track of action items, and maintaining records of the committee's activities.

Treasurer: The Treasurer is responsible for managing the committee's finances, keeping track of expenses and income, and preparing financial reports.

Event Coordinators: The Event Coordinators are responsible for planning and organizing specific events, such as community festivals, holiday parties, and charity fundraisers.

Volunteer Coordinator: The Volunteer Coordinator is responsible for recruiting and coordinating volunteers for events, as well as ensuring that volunteers are properly trained and supervised.

Publicity Coordinator: The Publicity Coordinator is responsible for promoting the committee's events through various channels, such as social media, email newsletters, and local media outlets.

Outreach Coordinator: The Outreach Coordinator is responsible for reaching out to community members, businesses, and organizations to build partnerships and sponsorships for events.

By having a well-organized committee structure, the Community Events Committee can work efficiently and effectively towards their goal of bringing community members together through fun and engaging events.