

Town of Leeds

Town Council Work Session for Wednesday, September 13, 2023

Work Session 6:00 PM

ROLL CALL: TOWN COUNCIL

	<u>Present</u>	<u>Absent</u>
MAYOR: BILL HOSTER	<u>X</u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u>X</u>	<u> </u>
COUNCILMEMBER: RON CUNDICK	<u> </u>	<u>X</u>
COUNCILMEMBER: STEPHEN WILSON	<u>X</u>	<u> </u>
COUNCILMEMBER: KOHL FURLEY	<u> </u>	<u>X</u>

Craig Hall, Town Attorney and Candidate incumbent Councilmember Jodi McGregor

The meeting commenced at [insert time] with a warm welcome to all attendees. Craig Hall, the Town Attorney, led the training session on the Open and Public Meetings Act.

1. Introduction and Welcome:

- The meeting started with a brief introduction of the attendees and an overview of the agenda.

2. Overview of the Open and Public Meetings Act:

- Craig provided a comprehensive overview of the Open and Public Meetings Act, emphasizing its significance in ensuring transparency and public participation in government proceedings.

3. Key Provisions and Requirements:

- The Town Attorney delved into the key provisions and requirements of the Act, covering topics such as meeting notice requirements, quorums, closed sessions, and record-keeping.

4. Case Studies and Practical Examples:

- Craig Hall presented real-life case studies and practical examples to illustrate how the Act applies in various scenarios. Attendees engaged in discussions and shared their insights.

5. Q&A Session:

- An interactive Q&A session followed, during which attendees had the opportunity to seek clarification on specific aspects of the Act or share their experiences related to open and public meetings.

6. Closing Remarks:

- The meeting concluded with closing remarks from Craig Hall, who emphasized the importance of compliance with the Open and Public Meetings Act and encouraged ongoing training and awareness.

Overall, the Open and Public Meetings Act training session provided valuable insights into the Act's requirements and practical applications. Attendees left with a better

understanding of their roles and responsibilities in ensuring compliance with the Act, promoting transparency, and fostering public trust in government proceedings.

Mayor Hoster asked Town Planner Scott to introduce the topic of wayfinding signs. Scott referred to the relevant section, 22.2.1.16

22.2.1.16 Town Established Wayfinding signs.

The Town may establish wayfinding signs to direct the public to significant historic, civic, or business locations within the Town.—No other advertising message shall be contained on the wayfinding signs. Only businesses that cater to the travelling public such as gas stations, restaurants, hotels, convenience stores and similar businesses shall be placed on the wayfinding signs. The Town council may establish policies and criteria for what civic and historic sites, and businesses qualify for placement on the wayfinding sign. The decision of the Town Council shall be final on matters relating to the wayfinding signs. The Town may charge a fee to businesses desiring to be placed on a wayfinding sign in order to pay expenses related to the establishment and maintenance of the wayfinding signs.

Scott referenced section 22.2.1.16 and outlined the Town's authority to establish such signs for guiding the public to significant historic, civic, or business locations. The signs were to be free of any advertising messages except for businesses catering to travelers, like gas stations, restaurants, hotels, and convenience stores. The Town Council had the authority to set criteria and policies for selecting sites and businesses for these signs, with their decisions being final. The Town also had the option to charge businesses a fee for inclusion on these signs to cover associated expenses. The discussion included considerations about where to place signs, with suggestions to collaborate with other entities such as UDOT and private residents. Councilmember Stirling suggested a negotiation with the Washington County Water Conservancy District regarding sign placement and style coordination with their water pump station project. Business owners were actively engaged in dialogues about the sign's style and location. The Town Planner, Scott, planned to share examples of signs for review in a subsequent meeting.

Councilmember Wilson made a motion to adjourn the meeting and Councilmember Stirling seconded the motion.

Meeting adjourned: 7:08

Approved this twenty-seventh Day of September 2023.

Bill Hoster, Mayor

ATTEST:

Aseneth Steed, Town Clerk/Recorder