

PUBLIC NOTICE

TOWN OF LEEDS TOWN COUNCIL MEETING

The Town Council of Leeds will hold a Meeting on
Wednesday, July 14, 2010, 7:00 p.m.
At Leeds Town Hall, 218 North Main Street
Public is welcome to attend

AGENDA – amended

Up to two Town Council Members may participate in the meeting by telephone or video conferencing (Ord 2006-08)

NOTE: IF YOU WISH TO SPEAK DURING CITIZEN COMMENT, PLEASE SIGN IN WITH THE CLERK/RECORDER BY 6:55 P.M.

BUSINESS SESSION:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Abstentions and Conflicts by Council Members, if any
5. Consent Agenda:
 - a. Tonight's Agenda
 - b. Minutes from June 9 & June 23 , 2010 Town Council Meetings
6. Financials Reports for May, 2010
7. Announcements: 4th of July Recap, and upcoming 24th of July Parade and Events
8. Citizen Comment: (No action may be taken on a matter raised under this agenda item). *Please Note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda, public comments will be limited to 3 minutes per person per item. A spokesperson representing a group to summarize their concerns will be allowed 5 minutes to speak. Repetitious commentary will not be allowed. If you need additional time, please request agenda time with Fran Rex in writing before 1:00 p.m. on the Wednesday one week before the Council meeting.*

WORK SESSION:

ACTION ITEMS:

9. Discussion and possible approval of repairing the power line to the park basketball & volleyball court.
10. Discussion and possible approval to pursue a Roadway & Utility Easement on an area in the Grapevine Wash Annexation from the Bureau of Land Management (BLM) and send a letter to current easement holders for the release of their easement.

DISCUSSION ITEMS:

11. Frank Lojko's idea for a Police Department
12. Discussion of Ordinance repealing Impact Fees for Public Safety
13. Reports by Town Council Members:
 - a. Report on extension of agreement with Ash Creek and other Sewer questions, updates on codification, CIB Grant, rubber chips in park, Fall Festival, Preparedness Committee progress, and clean-up of property adjoining the East side of the Leeds Town Park
14. Update on the Victim Service Program from Tiffany English with Victim Services for Eastern Washington County Victim Service Program.

UPDATES BY STAFF:

- 15.

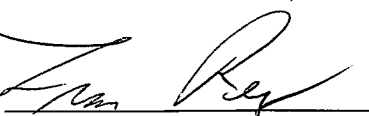
EXECUTIVE CLOSED SESSION – An Executive Meeting may be held for the discussion pending or reasonably imminent litigation; as allowed by Utah State Law (52-4-205)(1)(c).

16. Discussion and possible approval to apply for an EPA Showcase Communities Grant proposal
17. Adjournment

In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Town Hall at 879-2447 at least 24 hours prior to the meeting.

Certificate of Posting

The undersigned Clerk/Recorder does hereby certify that the above notice was posted July 12, 2010. These public places being at Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pnm.utah.gov>, the Town of Leeds Website www.leedstown.org, and Spectrum Newspaper



Fran Rex, Clerk / Recorder

**TOWN OF LEEDS
TOWN COUNCIL MEETING**

MINUTES

July 14, 2010

BUSINESS SESSION

1. **Call to Order** – At 7:02 p.m. by Mayor Hyrum Lefler.
2. **Pledge of Allegiance** – was led by Alan Roberts.
3. **Roll Call** – Present was Mayor Hyrum Lefler and Council Members Alan Roberts, Angela Rohr, Keith Sullivan and Frank Lojko. Clerk /Recorder Francene Rex Tiffany English with Victim Services for Eastern Washington County Victim Service Program were also in attendance.
4. **Declaration of Abstentions and Conflicts by Council Members** – None
5. **A Motion** was made by Alan Roberts with a **second** by Angela Rohr to **Approve the Consent Agenda** to include, the **Minutes** from **Executive Meeting of June 23 , 2010; Town Council Meeting June 9 & June 23 , 2010** with the stated typographical error corrections on the June 23rd meeting; and removing line item #9 from **Tonight's Agenda**. An **Aye Vote** was **Unanimous**.
6. **Financials Reports for May, 2010** – After a brief discussion, the Town Council thought the report looked fine.
7. **Announcements: 4th of July Recap, and upcoming 24th of July Parade and Events** – Mayor Lefler said the 4th of July was successful with much support and he received good public comments, especially regarding the new flag display of flags on Main Street. He then stated the planned events for the 24th of July were as follows: Parade on Main Street at 9:00 a.m.; Frontier Games at the Park; Utah History video in the Town Hall; Sloppy Joe Dinner with pot luck side dishes at 6:00 p.m.; with a Pie and Ice Cream contest; and Storytelling.
8. **Citizen Comment** – None

WORK SESSION:

ACTION ITEMS:

9. **Discussion and possible approval of repairing the power line to the park basketball & volleyball court** – This Item was removed from the agenda.
10. **Discussion and possible approval to pursue a Roadway & Utility Easement on an area in the Grapevine Wash Annexation from the Bureau of Land Management (BLM) and send a letter to current easement holders for the release of their easement** – Mayor Hyrum Lefler asked Grapevine Wash Project Manager Drake Howell to explain some of the information. Mr. Howell referred to a map for the placement of the area in question and stated the greatest width of the easement would be sixty (60) feet wide. He also drew a simple figure showing that the area was similar to four checker board squares with the BLM owning the black squares and private property owners owning the white squares. He said the easement would allow for a right of way from one white corner square “property” to the other white corner square “property”. Mayor Lefler noted that the BLM had already granted an easement to the private property owners and suggested the Town ask the current easement owners to release their easement to the Town rather than asking the BLM for another easement. Mayor Lefler asked for consent of the Council to authorize him to send a letter to the current easement owners and ask for their release of such. Discussion was had by the Town Council. **A Motion** was made by Alan Roberts with a **second** by Frank Lojko to **Authorize Mayor Lefler to send a Letter to the current easement holders for the release of their easement**. Council Member Angela Rohr asked if the Town would have any

responsibility for upgrading the easement into a road or trail, to which Mayor Lefler said it would not require any expenditures from the Town, because the cost would go to the one developing the area. An **Aye Vote was Unanimous.**

DISCUSSION ITEMS:

11. **Frank Lojko's idea for a Police Department** – Council Member Frank Lojko suggested a survey be taken of the citizens desires regarding having or not having a Leeds Police Department (LPD). Mayor Hyrum Lefler agreed with the idea, and stated the input he was getting from citizens was approximately eight (8) or every ten (10) people said they would like to have some sort of PD, and were concerned with not having one. Council Member Alan Roberts also voiced his agreement with queering the citizens better to find out their desires on the matter. It was also mentioned to get the Speed Trailer sign repaired for use.
12. **Discussion of Ordinance repealing Impact Fees for Public Safety** – Mayor Hyrum Lefler said according to State Attorney David Church, if a town did not have a police department, they must remove their impact fees for public safety. However, Lefler noted the Leeds Police Department (LPD) was not officially disbanded, but it had been put on hold. Commissioner Frank Lojko added that if Leeds still pays the Police Chief for some work, it is still a quasi force. Lefler then noted some recent problems stemming from shutting down the police department, such as the question of what to do with the evidence, and how to access information for a Government Records Access and Management Act (GRAMA) request without having access to the police website. He again wondered if the Town should reconsider ways of getting police coverage and reiterated that approximately eight (8) or every ten (10) people were telling him they would like to have some sort of LPD. Lojko also reiterated the idea of sending out a survey to ascertain citizen's desires regarding an LPD. Council Member Rohr stated her opinion of it being acceptable to pay the Police Chief an hourly rate on occasion for special projects. Lefler and Law both discussed getting a grant to help with some of the costs. Tiffany English with Victim Services for Eastern Washington County Victim Service Program who was present for the next presentation stated she was a grant writer and a grant called the "Cops Grant" was available to help towns pay for police coverage. The grant would cover two years, and then the Town would need to cover two years, and so forth. Paying the Washington County Sheriff's Department for extra coverage was also discussed. It was decided all these variables should be included on the survey discussed in agenda item 11.

13. Reports by Town Council Members:

- a. **Report on extension of agreement with Ash Creek and other Sewer questions, updates on codification, CIB Grant, rubber chips in park, Fall Festival, Preparedness Committee progress, and clean-up of property adjoining the East side of the Leeds Town Park**
 - **Ash Creek** – Mayor Lefler said that Ash Creek had noted something had not been put in the original agreement regarding how impact fees were to be used. He said their board would be meeting next Thursday to discuss the possibility of adding it to the agreement before renewal. Lefler also noted his uncertainty that Ash Creek Board would approve a four year extension. Council Member Alan Roberts did not recall the impact fee issue being discussed during the original dialogue. Lefler stated the verbiage was in the records given to the attorney, and that Ash Creeks position was that impact fees be put into a fund, so if the system needs an upgrade or Leeds decides to break away, the fund could pay for the upgrade or for the break-away system. He reminded that Leeds needed to renew the agreement before September. Council Member Frank Lojko felt the Town needed three years, so he suggested Leeds ask to renew the contract for two years, then two more years. Roberts said if impact fees were warranted, they should come from the Town and not Ashcreek. He agreed with signing the original contract for two years. Council Member Keith Sullivan said it may just need clarification. Mayor Lefler said if Ash Creek approved a renewal of the original agreement for two years, he would not sign it until he had a consensus from the Council. All agreed.
 - **Other Sewer** – Mayor Lefler stated he and Alan Roberts had met with Paul Wright of the Department of Environmental Quality (DEQ). He is a South West Utah Engineer. He had suggested Leeds apply for some grants. Lefler said the Town was taking steps to move forward on obtaining a sewer system while construction costs were down, and while the Town could be in the driver's seat. They were working with the PSOMAS water collection and treatment report compiled in 2007, and planned to fill in the gaps with the help of Ed McCauley and Joe Phillips of Sunrise Engineering. Lefler said they had a track record of writing successful grants. He also noted possible grants that would help citizens fund their

connections, and that areas not financially feasible could be excluded from needing a connection. Lefler noted that the PSOMAS report was a good study which the Town had paid for, but which would be obsolete in a few years. He felt it was good to move forward with the information now before the study was obsolete and construction costs went up. Resident Peter Aurigemma commented that back East, sewer was put in everywhere, and that Leeds should use common sense on where it is installed. He asked the Council to keep in mind that getting a connection may be a hardship for some people. Council Member Keith Sullivan said he was encouraged by some of the options and thought connections may be easier and more feasible than formerly thought.

- **Codification** - The questions and proof reading are still to be set up.
- **CIB Grant** – Mayor Lefler said the "Community Impact Board" (CIB) Grant was awarded
- **Rubber Chips & Park Signs** – Frank Lojko said George Fridell was working on rubber chip bids, and was waiting for shipment of the poles to place the new park signs.
- **Roads** – Frank Lojko had checked on the price and type of corner curbs to test the prevention of road breakdown on some roads. He also said the cul-de-sacs on Vista & Silver Meadow had been measured wrong, so Sunrise was re-measuring them. He stated the cul-de-sacs or "knuckles" needed to be wide enough so a school bus, trash truck, or fire truck could turn around. Roberts said to make sure they conform to Leeds Ordinances.
- **Fall Festival** – Mayor Lefler said the Cultural and Beautification Committee was working on a Fall Festival
- **Preparedness Committee**. He said the Preparedness Committee had formed a sub-committee from their ranks. One part will address emergency responses, and the other will address long term disaster materials. He invited all to attend their meetings.
- **Property Clean-Up** – Mayor Lefler said the Town was waiting for bids on the rock wall. Then the Council discussed possible new places for the recycling binnies.

14. **Update on the Victim Service Program from Tiffany English with Victim Services for Eastern Washington County Victim Service Program** –Tiffany English said the Victim Services has received funding from the "Victims of Crime Act" (VOCA) and the "Violence Against Women Act" (VAWA), and the Washington County Victim Services can now cover all aspects of helping victims. VOCA covers victim services to all victims of crime, and VAWA is for Victim Services to women in domestic Violence situations as well as Rape, and sexual assault. She said they had a 24/7 mobile crisis unit which could sit with a victim from the onset of the crime, and they could now provide services such as transportation, relocation, and assist with legal representation for the victim until the case was completely over. When asked, she stated she had provided assistance in Leeds five to six times over the past six months.

UPDATES BY STAFF:

15. Council Member Alan Roberts said the next agenda would include a discussion regarding improving the electrical lines serving the pavilion and the bathroom which were damaged few

EXECUTIVE CLOSED SESSION SESSION – at 9:00 p.m., a **Motion** was made by Frank Lojko with a **second** by Alan Roberts to **Open and Executive Closed Session** for the discussion of pending or reasonably imminent litigation; as allowed by Utah State Law (52-4-205)(1)(c). An **Aye Vote** was **Unanimous** from those in attendance. A **Motion** was made by Frank Lojko with a **second** by Keith Sullivan to **Close the Executive Meeting**. An **Aye Vote** was **Unanimous**.

16. **Discussion & possible approval to apply for an EPA Showcase Communities Grant** – None

17. **Adjournment** by Frank Lojko at **9:54 p.m.**

APPROVED ON THIS 28 DAY OF July, 2010



Mayor Hyrum Lefler

Attest:



Clerk/Recorder Francene Rex