

PUBLIC NOTICE

TOWN OF LEEDS TOWN COUNCIL MEETING

The Town Council of Leeds will hold a Meeting on
Wednesday, May 11, 2011, 7:00 p.m.
At Leeds Town Hall, 218 North Main Street
Public is welcome to attend

AGENDA

Up to two Town Council Members may participate in the meeting by telephone or video conferencing (Ord 2006-08)

NOTE: IF YOU WISH TO SPEAK DURING CITIZEN COMMENT, PLEASE SIGN IN WITH THE CLERK/RECORDER BY 6:55 P.M.

BUSINESS SESSION:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Abstentions and Conflicts by Council Members, if any
5. Consent Agenda:
 - a. Tonight's Agenda
 - b. Minutes of Meetings from April 13, 2011 Town Council Meeting
6. Announcements:
7. Citizen Comment: (No action may be taken on a matter raised under this agenda item). *Please Note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda, public comments will be limited to 3 minutes per person per item. A spokesperson representing a group to summarize their concerns will be allowed 5 minutes to speak. Repetitious commentary will not be allowed. If you need additional time, please request agenda time with Fran Rex in writing before 1:00 p.m. on the Wednesday one week before the Council meeting.*

REGULAR MEETING:

PUBLIC HEARING:

8. Leeds Possible Addressing Changes presentation and review
9. Public Comments regarding Leeds Possible Addressing Changes

ACTION ITEMS:

10. Review, Discussion & possible approval of Resolution 2011- 02 regarding Address Changes.
11. Consideration & Possible Approval for the Mayor to sign agreement extending matching funding from the Town for participation in the Eastern Washington County Rural Planning Organization for an additional two years.

WORK SESSION:

DISCUSSION ITEMS:

12. Discussion of 2010-2011 Fiscal Year Budget and 2011-2012 Future Fiscal Year Budget.
13. Discussion regarding the future of the Oak Grove Drive turn-around.

UPDATES BY STAFF:

14. The Planning Commission held a Public Hearing May 4, 2011 on the General Plan Final Draft. There were no public objections. The Planning Commission recommended the General Plan Final Draft for approval. This item will now go to the Town Council for review and possible adoption.

CLOSED MEETING – A Closed Meeting may be held for the discussion of the character, professional competence, or physical or mental health of an individual as allowed by Utah State Law 52-4-205(1)(a). OR A Closed Meeting may be held for the discussion pending or reasonably imminent litigation; as allowed by Utah State Law (52-4-205) (1) (c).

15. Adjournment

In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Town Hall at 879-2447 at least 24 hours prior to the meeting.

Certificate of Posting

The undersigned Clerk/Recorder does hereby certify that the above notice was posted May 10, 2011. These public places being at Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmn.utah.gov>, the Town of Leeds Website www.leedstown.org, and Spectrum Newspaper


Fran Rex, Clerk / Recorder

TOWN OF LEEDS TOWN COUNCIL MEETING

May 11, 2011

MINUTES

BUSINESS SESSION:

1. **Call to Order** – At 7:00 p.m. by Mayor Pro Tem Frank Lojko
2. **Pledge of Allegiance** – was led by Angela Rohr
3. **Roll Call** - Present was Mayor Pro Tem Frank Lojko and Council Members Angela Rohr and Alan Roberts. Mayor Hyrum Lefler and Council Member Keith Sullivan were excused. Also in attendance were Clerk/Recorder Fran Rex, Treasurer Jean Beal, and approximately ten citizens.
4. **Declaration of Abstentions and Conflicts by Council Members** – None
5. Mayor Pro Tem Frank Lojko noted the council had received Town Council Meeting Minutes for April 27, 2011 in their packets, but it was not listed on the agenda. **A Motion** was made by Alan Roberts with a **second** by Angela Rohr to **Approve Tonight's Agenda** including **Town Council Meeting Minutes for April 13, 2011**. An **Aye** vote was **Unanimous** from those present.
6. **Announcements** - Mayor Pro Tem Frank Lojko announced that an opening for a Planning Commission Member and two alternatives still remained, and parties interested should send a letter of interest to the Town. He also said the terms were ending for two Town Council Members this year, so an election would be held for those positions. Clerk/Recorder Fran Rex said those wishing to file needed to fill out a "Declaration of Candidacy" form at the Town Hall between July 1, 2011 and July 15, 2011 **@ 5:00 p.m. is the deadline**.
- 7.
8. **Citizen Comment** - None

REGULAR MEETING:

PUBLIC HEARING:

9. **Leeds Possible Addressing Changes presentation and review** - Mayor Pro Tem Frank Lojko said there were originally approximately 160 possible address changes, but noted the number had been reduced to 34. He explained the Town Council wanted to only change addresses needing adjustments for public safety, and wanted to hear from the citizens. Lojko noted that some addresses were hard to find because they did not fit the grid, and others received addresses that were not congruent with adjacent addresses Council Member Alan Roberts agreed, and added public safety spurred on the need for some address changes as well as the desire to develop a good plan for future addressing. He explained that past addresses were chosen by individual owners, but that this has caused some safety concerns for emergency responders. Council Member Angela Rohr added that many homes currently adhere to a north/south grid, while Leeds Main Street was on an angle. A modified north/south grid was displayed on the screen, and Rohr noted the Town had adopted the north/south grid since Main Street and most houses currently adhere to it.
10. **Public Comments regarding Leeds Possible Addressing Changes** - **A Motion** was made by Alan Roberts with a **second** by Angela Rohr to **Open the Public Hearing**. An **Aye** vote was **Unanimous** from those present.
Mark Osmer- Resident of 465 Silver Reef Road said he did not want to change his address. He felt it would be a hassle due to licenses and relations in England.
Carol Maley- Also a resident of 465 Silver Reef Road said she understood the importance of clear addresses for Fire and Rescue, but would like to keep her address the same. She wondered why it was important to change if hers was just a few numbers off.

Danielle Stirling- Resident of 589 Babylon Mill Road said she thought changing some of the addresses was a proactive approach to simplifying a mismanaged address system. She added her experience of an accidental 911 call taking the police four hours to find her. She said they had looked on the 900 North Babylon Road instead of Babylon "Mill" Road. She expressed her desire that the Town not consider changing the name of "Babylon Mill Road" since it was an historical road from the 1800's. She stated that instead, the other "Babylon Road" could possibly be referred to as 900 North in order to prevent further confusion. She added that the confusion began when a Red Cliffs Desert Tortoise Preserve map listed 900 North as Babylon Road. She said she had approached them for nine years to correct it, but was told it would be too costly to reprint the map. She concluded that the three residents on Babylon Mill Road should not be asked to change their address, and there were no residents who Babylon Road as their address. She thought the Town should keep this and other historical street names.

Mayor Pro Tem Frank Lojko- noted if the Town did not change the addresses and something happened because an emergency crew could not find a house in time, the Town may be liable.

Jerry Otterson- Asked if there were really any options to not changing some addresses. He asked if United Parcel Service (UPS) and/or the Emergency System (911) used the Global Position System (GPS) to find addresses. He noted if Fire Chief Lewis was not on duty, that a County Officer may have a problem finding his home. He was concerned because of his wife's health.

Mayor Pro Tem Lojko- reiterated there would have been approximately 160 homes to change addresses to adhere to the modified north/south grid, but the Council only chose to propose changing 34 homes for safety reasons.

Fire Chief Steve Lewis- said he did not believe UPS used GPS to find addresses.

Council Member Alan Roberts- Added that UPS works from addresses and not GPS. He added that some people have an issue with changing their address and some people do not, and noted there were some discrepancies. He referred to Daniel Stirling's issue of having roads with similar names. He said the Council wanted to make things clear with an organized addressing grid, and set a precedent for future growth.

Jerry Otterson- Noted that having a Leeds Sheriff would help, and reiterated that a County Sheriff would be confused if the Town grew with the current addressing system. He said it was good to have something that made sense, and did not think it would make sense for the Town to allow some to keep their confusing addresses.

Council Member Frank Lojko- Noted a recent survey regarding a Leeds Police Department showed that the majority of citizens wanted to use the County Sheriff department for now instead of a small tax raise which would enable the Town to afford a Leeds Police Department.

Otterson- Asked if this would be a one-time change, or if there would be any more address change hassels.

Lojko- Answered this would be a one-time change, and added it was better to do it now with only 34 homes impacted rather than after new developments came in, which could end up impacting up to 530 homes.

Otterson- Cited another resident with health concerns who has to keep a GPS by him. He stated he thought citizens should have to be told to change their address now, instead of having more to change later.

Council Member Angela Rohr- Said she was told the County would be putting the outlying areas on a modified grid as well.

Roberts- Noted other towns used a modified grid, and that Washington County will know the grid.

Dallas Smith- Resident of 445 North Silver Reef Road, asked if the proposed house numbers were based on the modified grid, to which he was answered yes. He said he was opposed to the change because his address is engraved on a big boulder in front of his house, and it would be expensive to remove. He said he had his GPS coordinates for emergency responders. He wondered how the change would take place and who would pay for the cost to change addresses.

Fire Chief Steve Lewis- Said the changes would be submitted to Washington County. He continued stating the County had four branches which would "plug" the information into the whole system including the GIS system, and when the update was made, the new addresses would go to the Utah State GIS. He did not know how often the updates occur. He added that the Leeds Emergency System had the capability to use both GPS and addresses, but said they and 911 uses addresses.

Mayor Pro Tem Lojko- Said the council had discussed and were sympathetic that an address change could be costly for a few citizens, and that they were interested in knowing specific costs.

Danielle Stirling- asked if areas would need to change to the grid if they incorporated into Leeds. She added she felt the Town was doing a good job in this pursuit.

Mayor Pro Tem Lojko- Answered yes, and added that four currently proposed developments would need to fit to the modified grid if the Town made the change now. He reiterated that more addressing confusion would ensue if we left things as is.

David Allen- Resident of 108 West Pecan Lane asked what the time frame for the change was.

Mayor Pro Tem Lojko- stated the Town wanted to get an idea of public opinion before making a change and setting a date.

Lewis- Explained that all Emergency Systems (EMS) and Law Enforcement use a software program which gives them information such as what the 911 caller said, the exact latitude and longitude, and mapping. He said this is helpful when finding someone on a trail, or in Oak Grove, the Deseret Reserve, Browse, and etc. He said the County Sheriff who was not intimately aware of Leeds addresses could click on the Leeds Map. So, he said the Emergency System does use GPS at times, but not generally to find addresses. He stated that the effective date was still undetermined, and that would be determined when the Town Council approved the proposed ordinance. In answer to the question of loss of life due to the address confusion, Lewis stated there have been no loss of life as of yet, but noted that the Fire Department was 20 minutes late to a kitchen fire because of duplicate addressing on each side of Interstate I-15. He also noted some corner lots placing their driveway on the opposite street from their "address". And added having a variety of places and ways to display addresses (such as rocks) makes it difficult to find addresses at night.

Jerry Otterson- Asked if EMS could locate a 911 call from a cell phone, and asked if individuals could give the EMS their cell # in advance.

Chief Lewis- Said they could only put an address with a land line, but that individuals could go on the 911 registry and post their cell phone # to their home address. He continued explaining that Silver Reef did not have a lot of number changes because most lots were full and few homes would be built in the future, and the lots in Eldorado Hills are all currently sequentially addressed. He said the problem occurs when homes are built across the street from others, and the address ends up not matching well. He reiterated that compromising and shifting around in the past is what created the current confusion, and said he did not want to continue duplicating those problems. He said they had spent a lot of time and energy figuring out how to change as few homes as possible, and still make a positive difference. He recognized the change would be painful for some, but felt the change was necessary and good.

Rohr-Reiterated that one reason they were able to eliminate many homes from the list (even though they did not fit the modified grid) was there was no chance of "filling in" lots with new homes, and the current addressing made sense. To which Chief Lewis agreed.

Martha Ham- Asked if the road she lived on could be rectified for safety and clarity. She said it was confusing telling people where she lived because the road started out as "Silver Reef Road," and then turned into "Oak Grove Drive" at the "Y" leading to Silver Reef Drive. She said she would not mind changing her street name for safety and clarity. She also proposed a solution for the Babylon Mill Road and Babylon Road. She did not think either one could/should be changed because of historical significance, but proposed having UDOT put in a sign on Main Street (since it is a State Highway)(slightly before Babylon Mill Road) stating that Babylon Road was 1.2 miles ahead (or whatever the true distance is).

Chief Lewis- Said Silver Reef Road and Oak Grove Drive had been discussed, and he agreed that having one name would be clearer, but the desire to disrupt as few residents as possible made them question if this was necessary. Lewis also agreed about not changing the names of Babylon Mill Road or Babylon Road and cited the Washington County Historical Department. He liked the UDOT sign idea. He also noted that as the street signs around Leeds are changed or created, they would contain the street name in the middle, and the gridded address number in the bottom right hand corner.

Rohr-Asked if Jilleen Anderson with the current address of Bonanza Flat Road had a comment.

Jilleen Anderson- Said she was okay with having the road she lives on changed from Bonanza Flat Road, since she "v's" off from Bonanza Flat Road. But, she added that she would like some kind of a sign showing where Bonanza Flat Road is. This would help in giving directions.

Lewis- Also noted the confusion of addresses for the three homes next to Jilleen.

Council Member Alan Roberts- Stated this was a good example of why the Town was undertaking the address issue. He noted the County Sheriff had a difficult time finding some addresses.

Mayor Pro Tem Lojko- Added that Rick Sant portrayed Bonanza Flat Road in his Silver Pointe Estates preliminary plat drawings correctly.

A Motion was made by Alan Roberts with a **second** by Angela Rohr to **Close the Public Hearing**. An **Aye** vote was **Unanimous** from those present.

ACTION ITEMS:

11. Review, Discussion & possible approval of Resolution 2011- 02 regarding Address Changes -

Mayor Pro Tem Frank Lojko said all the comments were good and straight forward, and he appreciated the manner in which people voiced their opinions. He added he felt there were a couple of loose ends to tie up before a decision was made. He listed them as follows: 1) Bonanza Flats Road "V" needed a name and asked Jill Anderson to suggest a name; 2) Signage for Oak Grove Drive may create clarity; 3) Address the cost of changing street sign with Dallas Smith and Mark Osmer; 4) Find a solution for the shared circular driveway confusion at 465 Silver Reef Road; and 5) Decide on road numbers at 465 Silver Reef Road and the home behind it. Council Member Angela Rohr said she met with Chief Lewis regarding the 465 Silver Reef Road issue. They thought it was best if the flag lot used the first circular driveway entrance as their address, and the second entrance be used for the Osmer/Maley address. Carol Maley noted that the flag lot only had an easement through her property for their driveway. Council Member Alan Roberts agreed the changes needed to be "fine-tuned." He also thought the ordinance should require the Town to be pro-active in completing signage. He thought the Council should discuss the issue again during the next Town Council Meeting. Rohr also agreed to wait until all issues were resolved. Robert voiced his opinion that Silver Reef Road should be one name, to which Rohr added she was amazed there was no sign distinguishing when it became "Oak Grove Drive." Chief Lewis said there was an old sign, but it was hard to see. Citizen Martha Ham interjected a possible historical issue with changing the name. She said that although she was fine with changing the name to Silver Reef Road, it probably should revert to whichever name was the historical name, and suspected Oak Grove Drive was the historical name. She added that road names were most often related to where they lead. But reiterated, she would gladly change her street name for safety and clarity. Mayor Pro Tem Frank Lojko reiterated the hearing was to receive public input, and asked the citizens to contact Chief Lewis or Clerk/Recorder Fran Rex if they felt something were missed in the discussion. He said someone would contact Osmer/Maley and Smith for some type of resolution; and someone would address the Bonanza Flat Road. He noted the Town needed to ascertain if the road going to the three homes was a private drive or a Town road, and added if it was not a Town road, the Town was not responsible for it. Roberts stated that currently it was not on the Town map as a road. After inquiring from the Council Members, Lojko stated that the general consensus was to put the issue on the May 25th, 2011 Town Council Agenda, but that it would not be another public hearing. Roberts reiterated that the ordinance should include verbiage holding the Town responsible to move forward in a proactive manner, and Rohr added the effective date should be when emergency systems could implement it. Lojko said the effective date should give people lead time to implement the change. For public information, Rohr referred to number nine (9) from the proposed ordinance which reads: "The Town of Leeds will send letters to all those who have address changes for the resident to use as an official document for those needing proof of requested address change." Also, handouts entitled "Possible Leeds Address Grid Change Overview" were distributed, which stated "the Town would provide information to assist residents to make the conversion process easier."

12. Consideration & Possible Approval for the Mayor to sign agreement extending matching funding from the Town for participation in the Eastern Washington County Rural Planning Organization for an additional two years -

Mayor Pro Tem Frank Lojko explained the following: Leeds has been a member of the Eastern Washington County RPO for the past three years. The RPO includes Leeds, Toquerville, LaVerkin, and Hurricane, and is comprised of an Advisory Committee (comprised of municipal staffs and UDOT representative) and an Executive Committee (comprised of Mayors, a member of the County Commission, and a UDOT representative). The administration of the RPO is being done by the Five County Association of Governments (Five County AOG). The efforts of the RPO have been to prepare for future transportation needs by performing traffic studies, gathering input and data, developing more broad transportation plans, and lining up the funding sources for implementation, etc... To date this has put projects such as a road connecting to Toquerville, a road connecting to Hurricane, and a new Leeds I-15 Interchange, on UDOT's prioritized list of projects for this area. An overarching value that this RPO has brought is a strong communication with other municipalities regarding transportation and gives Leeds a "seat at the table" when it comes to our transportation needs. It has also pushed a bicycle trail designation for the Quail Creek loop. The RPO Executive Committee has made the recommendation to each of the member municipalities to adopt a revised scenario for the next two years' funding (years 4 and 5 of the RPO). The total budget for the RPO is being reduced to \$32,000 (from \$40,000) with the Town of Leeds paying 12.5 percent of the cost. UDOT is willing to pay 50% of that in the fourth year and 31% in the fifth year, leaving the Town with a cost of \$2,000 the fourth year and \$2,750 the fifth year. UDOT is not willing to continue matching funds after the 5th year, but the RPO would like to continue its operation beyond that point by revisiting the issue in two years. Council Member Angela Rohr ascertained the following from Lojko and Council

Member Alan Roberts: 1) The funds were for improvements and not studies; 2) The Town is currently paying some, but the amount would increase a little more; 3) The funds go into the road funds to be used only for road improvements such as curb and gutter, signs, and roads; 4) These funds were separate from those received from the State of Utah; 5) These funds would be received from UDOT (who receives it from the State) to match amounts from smaller towns who do not obtain enough funds on their own to maintain their roads. 6) UDOT felt the towns would be in a better position to take over in five years; 7) The amount has been in prior budgets, but this would increase it some; 8) Roads are always a liability, but need to be addressed; 9) The deadline for signing the agreement is soon approaching. **A Motion** was made by Angela Rohr with a **second** by Alan Roberts to **extend matching funding from the Town for participation in the Eastern Washington County Rural Planning Organization for an additional two years in the amounts stated of \$2,000 and \$2,750 for years four and five.** The **Motion** was then **Friendly Amended** by Angela Rohr and accepted by Alan Roberts to add **Authorizing the Mayor to sign agreement to continue extending matching funding from the Town for participation in the Eastern Washington County Rural Planning Organization for an additional two years in the amounts of \$2,000 and \$2,750 for years four and five.** A roll call vote was taken:

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR HYRUM LEFLER				x
COUNCIL MEMBER ALAN ROBERTS	x			
COUNCIL MEMBER ANGELA ROHR	x			
COUNCIL MEMBER KEITH SULLIVAN				x
COUNCIL MEMBER FRANK LOJKO	x			

Mayor Lefler is Authorized to sign agreement extending matching funding from the Town for participation in the Eastern Washington County Rural Planning Organization (RPO) for an additional two years

Passed x Rejected TABLED

COST to TOWN

\$2,000.00 for the fourth year (FY 2011-2012), and \$2,750.00 for the fifth year (FY 2012-2013).

WORK SESSION:

DISCUSSION ITEMS:

13. Discussion of 2010-2011 Fiscal Year Budget and 2011-2012 Future Fiscal Year Budget - Mayor Pro Tem Frank Lojko suggested the Council continue this item until more Council members could be present during the next Town Council Meeting on May 25th, 2011. The Council agreed.

14. Discussion regarding the future of the Oak Grove Drive turn-around- Mayor Pro Tem Frank Lojko said this item came about as the Town looked at paving the bus turn-around and placing speed bumps on the Oak Grove Drive Road while other road work was being completed. He said the Town asked Sunrise Engineering to give an estimate for the work, but was surprised when the return county map displayed a drawing for a much bigger turn-around than existed on the ground. The drawing included portions of three resident's front yard space. The question became who owned the property. Council Member Alan Roberts said the area was developed when it was in the County. He cautioned not to arbitrarily go off from the map lines since there are sometimes discrepancies on the County map, but to have it surveyed. Lojko agreed the Town needed to be sure it owned it before it was paved and speed bumps added. He said more research would be done. Council Member Angela Rohr noted that Resident Dianna Gordon expressed her opinion of the importance of the speed bumps, but that paving the bus stop was not quite as important. Resident Martha Ham expressed her agreement for speed bumps and wanted to work with the Town to find a solution on the property ownership question. Rohr also informed that a water meter and water box existed in the middle area of the turn-around, to which Kurt Allen, Engineer for the current LDWA water line project, said they plan to remove the vault and meter once the current water line project was completed, but that the valve would need to stay, and its placement could not be feasibly moved. There was no further discussion.

UPDATES BY STAFF:

15. Clerk/Recorder Fran Rex informed that the Planning Commission held a Public Hearing on May 4, 2011 on the General Plan Final Draft, and here were no public objections. She said the Planning Commission recommended the General Plan Final Draft for approval, so his item will now come to the Town Council for review and possible adoption:

16. Dumpster Overflowing – Treasurer Jean Beal informed that extra dumping was occurring at the Town Park dumpster. She said this has caused the need for additional dumpster pick-ups at a cost of \$18.00 each. She informed that the Town could put a lock on it for \$5.00 a month. The Council discussed the situation, and decided a lock would be appropriate.

17. **Adjournment** - by Frank Lojko at **9:23 p.m.**

APPROVED ON THIS 25th DAY OF May, 2011


Mayor Hyrum Lefler

Attest:

Clerk/Recorder Francene Rex