

PUBLIC NOTICE

TOWN OF LEEDS TOWN COUNCIL MEETING

The Town Council of Leeds will hold a Meeting on
Wednesday, February 8, 2012, 7:00 p.m.
At Leeds Town Hall, 218 North Main Street
Public is welcome to attend

AGENDA

Up to two Town Council Members may participate in the meeting by telephone or video conferencing (Ord 2006-08)

NOTE: IF YOU WISH TO SPEAK DURING CITIZEN COMMENT, PLEASE SIGN IN WITH THE CLERK/RECORDER BY 6:45 P.M.

BUSINESS SESSION:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Abstentions and Conflicts by Council Members, if any
5. Consent Agenda:
 - a. Tonight's Agenda
 - b. Minutes of Meetings from January 25, 2012 Town Council Meeting
6. Announcements: Stephanie Winword from Washington County Solid Waste presenting check to Town for past recycling efforts.
7. Oath of office for new Town Council Member-Nate Blake
8. Citizen Comment: *Please Note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda, public comments will be limited to 3 minutes per person per item.*

WORK SESSION:

DISCUSSION ITEMS:

1. Heritage Trail Proposal Update
2. Draft Ordinance for Leeds area Cemeteries Update
3. Access Management Plan
4. Street Lighting on Main Street

REGULAR MEETING:

ACTION ITEMS:

1. Approval for expenditures for CCC Camp Stonework
2. Candidates for Planning Commissioners to be considered
 - a. Don Likens
 - b. Diane Burton

UPDATES BY STAFF:


- 3.

CLOSED MEETING – A Closed Meeting may be held for the discussion of the character, professional competence, or physical or mental health of an individual as allowed by Utah State Law 52-4-205(1)(a). OR A Closed Meeting may be held for the discussion pending or reasonably imminent litigation; as allowed by Utah State Law (52-4-205) (1) (c).

4. Adjournment

In compliance with the Americans with Disabilities Act, the Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Town Hall at 879-2447 at least 24 hours prior to the meeting.

Certificate of Posting
The undersigned Clerk/Recorder does hereby certify that the above notice was posted February 7, 2012. These public places being at Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmn.utah.gov>, the Town of Leeds Website www.leedstown.org, and Spectrum Newspaper


Sharon Martin, Clerk / Recorder

TOWN OF LEEDS TOWN COUNCIL MEETING

February 8, 2012

MINUTES

BUSINESS SESSION:

1. **Call to Order** – At 7:04 p.m. by Mayor Alan Roberts.
2. **Pledge of Allegiance** - was led by Council Member Joe Allen.
3. **Roll Call** - Present was Mayor Alan Roberts and Council Members, Angela Rohr and Joe Allen. Council Member Frank Lojko (did not participate via Skype – couldn't link up). Also present was Clerk/Recorder Sharon Martin. Nate Blake (to be sworn in following announcements).
4. **Declaration of Abstentions and Conflicts by Council Members** – None
5. **A Motion** was made by Joe Allen with a **second** by Angela Rohr to **Approve Tonight's Consent Agenda, comprising of February 8, 2012 Agenda and Minutes** of Town Council Meetings from **January 25, 2012**. An **Aye** vote was **Unanimous**.
6. **Announcements** – Jenifer Winward, Recycling Coordinator for Washington County, gave a presentation on the Washington County Recycling Program. She told the Council of their various locations, as well as areas where they expect expansion. She talked about the benefits of the Program to the community and reviewed a 4 year comparison of recycling collected from the Town of Leeds, indicating that there has been a steady growth in the recycling and monies thereof earned. She presented to the Town of Leeds a check in the amount of \$1110.55, which was for the Town's recycling during a 12 month period (2011). For this next period (2012), she requested that the Council let her know where the Town wants these funds to go, more specifically, what project these monies would fund, and she will then promote to the Town where their recycling funds will go. The Mayor responded that the money will probably go to Parks (including Historical parks) as they don't currently have funding for maintenance issues on them. It was suggested that a flyer promoting the project be put in the trash bill and the Town's website, as well as the Post Office, Leeds Store, and on the Recycling Bins themselves. Mayor Roberts said the Town is very supportive of the Program, and he is very pleased with the response the Town has had with their organization and the Washington County Recycling Program.
7. **Swearing in of new Town Council Member Nate Blake**. Swearing in of Nate Blake.
8. **Citizen Comment** - Mayor Roberts asked if there were any citizen comments. There were none at the time, but there may be some during Discussion Items Session.

WORK SESSION:

DISCUSSION ITEMS:

1. **Heritage Trail Proposal Update** Glen Zumwalt, member of Leeds Task Force, presented an update to their proposed draft for a Heritage Trail in the Town of Leeds, going from Silver Reef down to the Adams House. He stated that it is an interpretive Trails System which would accommodate hikers, bikers and equestrians. He further stated that it is in the planning stages at this point. Zumwalt

expressed that the purpose of the draft is for the Council and others to look at and give the Task Force any input and/or changes to the Plan/Proposal, so they can move forward. Zumwalt explained they still have two issues yet to identify on the Proposal. 1.) They need to identify where the students will stay and 2.) They need to identify where the students will work on this study. He requested to the Council that the students use a room in Town Hall to do their work during the daytime. He said they would need to discuss if they needed to reimburse the Town for Wi-Fi connectivity. He said there would be about five graduate students dedicated for this study, who have been pre-screened, and who will present themselves as fine residents during the time they stay in Leeds.

Zumwalt stated Peter Stemple, who manages the students, would like to address the Town Council in two weeks. Mayor Roberts said that that would be great and commented that we would plan on this being a part of the Agenda for the next Council Meeting. Further, Mayor Roberts said he doesn't see an issue with the students using the Town Hall facility for this purpose. Council Member Nate Blake agreed.

Mayor Roberts did say he had a concern, that being, keeping ATVs off the trail. Zumwalt responded that the way the proposal was written right now, the connecting trail would be for hikers, bikers and possibly equestrians. They would try to identify where motorized trails that now exist cross that trail. They would like to consider having parking places where the motorized access is and then have access to the hiking trail, something in between. He reminded the Council that that is in the study, to see how feasible motorized trails and motorized access would be.

Mayor Roberts responded he likes the proposal.

2. **Draft Ordinance for Leeds area Cemeteries Update** Mayor Alan Roberts said he was reminding the Town Council Members to go through the two (2) rough drafts dealing with the cemetery, so a Cemetery Ordinance can be drafted. He said he thought it would be best to look at the cemeteries as a whole, and not break down each cemetery, that being, one Cemetery Ordinance will be fitting for all three cemeteries that currently exist, the Town cemetery, the Catholic cemetery and the Protestant cemetery.

He further said this item will be continued at next Council meeting and urged the Council Members to be prepared to have this summed up in the next month or so. He said he was leaning toward using the draft Hyrum had started developing. He stressed the importance of drafting the ordinance in a way that is best for the Town.

3. **Access Management Plan** Mayor Roberts explained that there is an organization called the COG (City of Governments within the County of Washington). Further he said that COG money is money that is collected by the State, that it is highway taxes that go into a fund that are used for protecting or acquiring roadway corridors of Cities within the County of Washington. He further stated that the Town of Leeds belongs to an organization called RPO (Rural Planning Organization), which looks at roads, and how they will be used and connects within cities. In a meeting the night before, the RPO added an item to the list of possible improvements which can be facilitated with COG money, that being, an I 15 Interchange for Leeds.

He stated that in order to be eligible for COG money, the Town must have an Access Management Plan in place. Mayor Roberts provided a copy of LaVerkin's Access Management Plan to the Council, and reiterated that is it the Town's best interest to draft such a Plan for the Town of Leeds. He also provided a copy of UDOT (Utah Department of Transportation) Resolution No. R-2009-10, which talks about Municipal Access Plan. He asked the Council to review these documents when deciding how to draft an Access Management Plan for the Town of Leeds. Again, he stressed the importance of drafting the Plan in a way that is best for the Town.

4. **Street Lighting on Main Street** Mayor Roberts told the Council that the Town of Leeds pays \$400 per month for street lighting. This consists of 23 lamp lights on Main Street. He questioned the Council whether or not the Town actually needs that many lights on Main Street. He mentioned that UDOT doesn't require the street lights, but that if the lights are there for the Interchange purposes,

then UDOT should be responsible to pay the monthly charges. At this time, UDOT has not been contacted to verify their requirements and responsibilities for such payment. A discussion ensued on the pros and cons of the street lights versus the night light. Council Member Joe Allen requested to read Leeds' Street Light Ordinance.

Council Member Angela Rohr questioned if it would be a good idea to get a poll from the residents on Main Street. It was mentioned that the questionnaire could be added to the trash bill.

Mayor Roberts agreed that this would be a good idea.

Council Member Joe Allen commented that lights are a safety issue and should be provided. Mayor Roberts said he wasn't opposed to the lights, but questioned whether the Town needed all 23 lights.

Mayor Roberts discussed the concerns of children being picked up in an unlit area (the park) and said the bus should Pick Up/Drop Off on Main Street, where it is lit and most safe. He would like this issue resolved with the School District by next year.

Council Member Nate Blake commented that he had concerns of a narrowness in the road on Valley Road. It was suggested that this issue be brought up with Council Member Frank Lojko, as he is over the Road Committee.

Mayor Roberts said he would contact UDOT to verify their requirements and responsibilities for the monthly payment regarding the 23 street lights on Main Street.

REGULAR MEETING:

ACTION ITEMS:

- Discussion & Possible Recommendation for Approval on proposed expenditures for CCC Camp Stonework** The Council was provided with two quotes to repair the pillars at the CCC Camp from contractor Walt Greg. One quote was for \$1500.00 and the second one was for \$1600. Mayor Roberts commented that LoAnne Barnes, who had researched this repair was in favor of the 2nd option. A discussion was had by the Council on the pros and cons of each proposal.

Chair Mayor Roberts asked the Council if they had any further comments or questions, to which they said no. A **Motion** was made by Joe Allen with a **second** by Ange Rohr to **Recommend for Approval of Option #2 in proposal from Walt Greg for the amount of \$1600.00**. The following roll call vote was taken:

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
CHAIR MAYOR ALAN ROBERTS	X	_____	_____	_____
COUNCIL MEMBER JOE ALLEN	X	_____	_____	_____
COUNCIL MEMBER NATE BLAKE	X	_____	_____	_____
COUNCIL MEMBER ANGE ROHR	X	_____	_____	_____
COUNCIL MEMBER FRANK LOJKO	_____	_____	_____	X

Proposed the Option #2 in proposal from Walt Greg for the amount of \$1600.00 was recommended for

Approval X Rejection Tabled

- Candidates for Planning Commission Members to be considered** Mayor Roberts stated that the Planning Commission needed to fill two positions: 1.) **Commission Member** and 2.) **Alternate**

Commission Member. He had received letters of intent by two Leeds residents, Diane Burton and Don Likens. Copies of said letters were passed out to Council for their review. A discussion was had on each candidate's qualification.

Chair Mayor Roberts asked the Council if they had any further comments or questions, to which they said no. A **Motion** was made by Nate Blake with a **second** by Joe Allen to **Recommend for Approval of Diane Burton to be elected Commission Member and Don Likens to be elected Alternate Commission Member.** The following roll call vote was taken:

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
CHAIR MAYOR ALAN ROBERTS	X			
COUNCIL MEMBER JOE ALLEN	X			
COUNCIL MEMBER NATE BLAKE	X			
COUNCIL MEMBER ANGE ROHR	X			
COUNCIL MEMBER FRANK LOJKO				X

Proposed that Diane Burton be elected Commission Member and Don Likens be elected Alternate Commission Member was recommended for

Approval X Rejection Tabled


UPDATES BY STAFF:

Mayor Roberts announced to the Council that landowner Terry Prisbey had been a no-show at last a past court hearing. He further stated that it has now been over 30 days since that court hearing and Prisbey has failed to petition to the court. As such, Mayor Roberts has now contacted surveyor Bundy to survey the property to locate the boundary/right of way. A discussion ensued regarding the access to Hidden Valley and various ways to approach this issue.

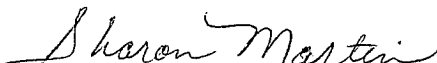
CLOSED MEETING – A Closed Meeting was not held

13. Adjournment – by Mayor Alan Roberts at **9:02 p.m.**

APPROVED ON THIS 22nd DAY OF February , 2012.


 Mayor Alan Roberts

Attest:


 Clerk/Recorder Sharon Martin

NOTE: Tape ended 1:26 minutes into the 2:00 hour meeting (batteries died).