

# Town of Leeds

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## Agenda Town of Leeds Town Council Wednesday, January 9, 2013

**PUBLIC NOTICE** is hereby given that the Town of Leeds Town Council will hold a **PUBLIC MEETING** on Wednesday, January 9, 2013 at 7:00 P.M. The Town Council will meet in the Leeds Town Hall located at 218 N Main, Leeds, Utah.

NOTE: IF YOU WISH TO SPEAK DURING CITIZEN COMMENT, PLEASE SIGN IN WITH THE RECORDER BY 6:45 P.M.

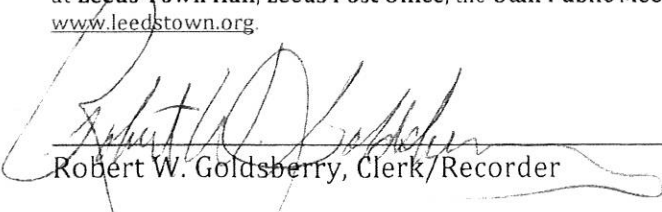
### Regular Meeting 7:00 p.m.

1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Declaration of Abstentions or Conflicts
5. Consent Agenda
  - a. Tonight's Agenda
  - b. Meeting minutes: December 12, 2012 5:30 Mtg., December 12, 2012 7:00 Mtg., and December 18, 2012.
6. Announcements
  - a. Planning Commission opening
  - b. Business license applications
  - c. Dog license clinic
7. Public Hearings: None
8. Action Items
  - a. Consider Resolution 2013-01. Joint resolution maintaining "DIXIE" in the name of Dixie State College.
  - b. Consider Resolution 2013-02. Leeds representative for Administrative Control Board for WCSSD No 1 for 2013.
9. Discussion Items
  - a. Resolution to amend Leeds Policies and Procedures
  - b. Cemetery Ordinance draft
  - c. Council members area of responsibilities
10. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person. Five minutes per spokesperson per group.)
11. Staff Reports
12. Adjournment

The Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at least 24 hours prior to the meeting. The Town of Leeds is an equal opportunity provider and employer.

#### Certificate of Posting:

The undersigned Clerk/Recorder does hereby certify that the above notice was posted Monday, January 7, 2013 at these public places being at **Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town of Leeds website [www.leadstown.org](http://www.leadstown.org).**

  
Robert W. Goldsberry, Clerk/Recorder

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# Leeds Town Council Meeting Minutes

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## Town Council Meeting Minutes

January 9, 2013

1. Call to order

Mayor Roberts called to order the regular meeting of the Leeds Town Council at 7:02 pm on January 9, 2013 at Leeds Town Hall, 218 North Main.

2. Roll call:

The following persons were present: Alan Roberts, Angela Rohr, and Frank Lojko. Joe Allen informed he would not be attending. No word from Nate Blake.

3. Declaration of conflicts: Frank noted he did not see item 8a as a conflict since he is an employee of Dixie State College.

4. Approval of agenda:

Angela Rohr "moved to approve amended agenda, adding discussion item "d" concerning road impact funds, approving meeting minutes from December 12 work meeting, December 12<sup>th</sup> closed meeting, December 12<sup>th</sup> regular meeting, and December 18<sup>th</sup> Special meeting".  
Seconded by Frank Lojko.

Ayes- 3 Nays- 0

5. Announcements:

Planning Commission positions are available. Mayor Roberts read Planning Commissioner resignation letters from Jared Westhoff and Ray Beal.

Business license applications are available at Town Hall. Dog license clinic will be held on February 2 from 1:00-3:00 pm.

6. Public hearings: None

7. Action items:

- a) Council had open discussion concerning the Resolution to support maintaining the word "Dixie" in the Dixie State College name. This resolution was presented to Leeds by Washington County Commissioners. Frank made it clear that as an employee of the college, he was still obligated as a Leeds elected official to represent those whom elected him to the office. His vote would not be in conflict with his position at the college.

Angela Rohr "moved to approve Joint Resolution 2013-01 maintaining "Dixie" in the name of Dixie State College". Seconded by Alan Roberts.

Ayes- 3 Nays- 0

- b) Council considered Resolution 2013-02 establishing a representative for WCSSD. District wants a resolution and an elected official to be representative. Angela

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agreed to continue as the representative. Alan Roberts “moved to approve Resolution 2013-02 assigning Angela Rohr to represent Leeds on the WCSSD board”.  
Seconded by Frank Lojko.

Ayes- 3    Nays- 0

## 8. Discussion items

- a) Mayor had asked Council members to review the policies and procedures draft given to them in December. Changes included the elected and appointed officials to be governed by these policies. Schedule action on this item for the next meeting.
- b) Council was given a draft cemetery ordinance that was revised by Darrell Nelson. Council agreed for the need of rules to govern cemeteries. Mayor asked council to be prepared to take action for next meeting. Frank was wondering if this draft was close to other municipalities. It does follow close to other small municipalities. Angela was questioning whether we needed to do something to organize the historical cemeteries to accommodate selling plots. Council had concerns of the being professional in dealing with the cemeteries. Council agreed to establish plots outside the historical boundaries of the cemeteries. These needed to be platted before selling any.
- c) Reminder of areas of responsibilities. Frank is over roads and public works. Angela has charge of parks, recreation, WCSSD representative, and RTAC- DTAC committee.
- d) Discuss areas concerning road impact funds. Frank mentioned we are addressing the dirt roads being improved from the impact funds. Frank mentioned roads to Jackson, Stirlings, Silver Reef Road and Bonanza Flats roads are targeted for establishing the base material before new pavement is laid. Town has determined to pave the Oak Grove road turnaround to clean up the area and not pave to edge of right of way. Drainage on west Center needs to be addressed. West side of Main to Walton Plaza should be looked at on a grant petition. Important to establish a safe sidewalk all the way. Angela asked whether it could be an asphalt sidewalk. Grant monies need to be followed through with.

9. Citizen comments: None

## 10. Staff updates:

Angela appreciated the drainage cleanup along Main Street before the next storm.

Mayor Roberts read a letter of resignation for his position as Mayor, to become effective on February 13, 2013.

Codification is important to finish. Codifiers are waiting for Leeds direction.

Zoning map needs to be finished. Form Tomorrow agreed to assist in finishing.


## 11. Adjournment

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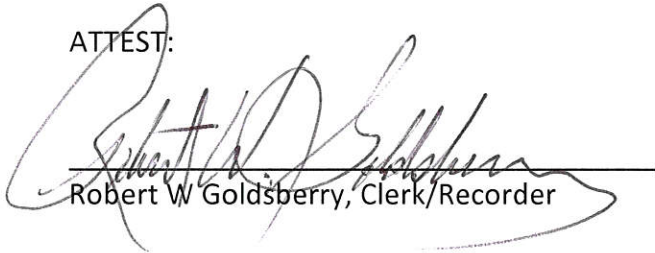
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Frank moved to adjourn. Seconded by Angela Rohr  
Mayor Roberts adjourned the meeting at 8:10 pm.

APPROVED ON THIS 13<sup>TH</sup> DAY OF FEBRUARY, 2013

  
\_\_\_\_\_  
Alan Roberts, Mayor

ATTEST:

  
\_\_\_\_\_  
Robert W Goldsberry, Clerk/Recorder