

Town of Leeds

Agenda Town of Leeds Town Council Wednesday, October 28, 2015

PUBLIC NOTICE is hereby given that the Town of Leeds Town Council will hold a **PUBLIC MEETING** on Wednesday, October 28, 2015 at 7:00 P.M. The Town Council will meet in the Leeds Town Hall located at 218 N Main, Leeds, Utah.

NOTE: IF YOU WISH TO SPEAK DURING CITIZEN COMMENT, PLEASE SIGN IN WITH THE RECORDER.

Regular Meeting 7:00 p.m.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Declaration of Abstentions or Conflicts
4. Consent Agenda:
 - a. Tonights Agenda
 - b. Meeting minutes of October 14, 2015.
5. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
6. Announcements:
 - a. Trunk or Treat, Saturday, October 31 at 6pm
 - b. Vote by Mail ballots must be postmarked by Monday, November 2
7. Public Hearings:
8. Action Items:
9. Discussion Items:
 - a. Wild West Days
 - b. 2015 Municipal Election Canvass
 - b. 2016 Meeting Calendar
10. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).

11. Staff Reports

Closed Meeting- A Closed Meeting may be held for the discussion of the character, professional competence, or physical or mental health of an individual as allowed by Utah State Law 52-4-205(1)(a); or for the discussion of pending or imminent litigation; as allowed by the Utah State Law 52-4-205(1)(c); or for the discussion of the purchase, sale, exchange, or lease of real property, including any form or a water right or water shares; as allowed by Utah Code 52-4-205(1)(d).

12. Adjournment

The Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at least 24 hours prior to the meeting.

The Town of Leeds is an equal opportunity provider and employer.

Certificate of Posting:

The undersigned Deputy Clerk/Recorder does hereby certify that the above notice was posted October 27, 2015 at these public places being at Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town of Leeds website www.leadstown.org.



Kristi Barker, Deputy Clerk/Recorder

Town of Leeds

Town Council Meeting for October 28, 2015

1. Call to Order:

Mayor Peterson called to order the regular meeting of the Leeds Town Council at 7:04pm on October 28, 2015, at Leeds Town Hall, 218 N Main.

ROLL CALL:

	<u>Present</u>	<u>Absent</u>
MAYOR: WAYNE PETERSON	x	_____
COUNCILMEMBER: RON CUNDICK	x	_____
COUNCILMEMBER: ANGELA ROHR	x	_____
COUNCILMEMBER: JOE ALLEN	_____	x
COUNCILMEMBER: NATE BLAKE	_____	x

2. Pledge of Allegiance by Mayor Peterson.

3. Declaration of Abstentions or Conflicts: None.

4. Approval of Agenda:

Councilmember Cundick moved to approve tonight's agenda and meeting minutes of October 14, 2015.

Councilmember Rohr indicated there is a correction to the meeting minutes on Page 4, under staff reports; \$1,200 should be \$12,000.

Mayor Peterson asked for a motion to approve tonight's agenda and meeting minutes of October 14, 2015 with the amendment. Councilmember Cundick, I so move. 2nd by Councilmember Rohr. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MAYOR: WAYNE PETERSON	x	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	x	_____	_____	_____
COUNCILMEMBER: ANGELA ROHR	x	_____	_____	_____
COUNCILMEMBER: JOE ALLEN	_____	_____	_____	x
COUNCILMEMBER: NATE BLAKE	_____	_____	_____	x

5. Citizen Comments: None.

6. Announcements:

Mayor Peterson announced the following events:

a. Trunk or Treat, Saturday, October 31 at 6pm.

b. Vote by Mail ballots must be postmarked by Monday, November 2.

7. Public Hearings: None.

8. Action Items:

9. Discussion Items:

a. Wild West Days

Town Council discussed 2015 Wild West Days. Next year, the event will change to another month with fewer activities within the County. It was also discussed that in order to have a successful event, more support from Councilmembers is needed; as well as, participation from the community.

b. 2015 Municipal Election Canvass

Mayor Peterson, the Municipal Election Canvass is required by law; it must be no earlier than 7 days after Election Day and no more than 14 days after Election Day. Because the second Wednesday is Veterans Day this year, we scheduled our November meeting on the 18th and I was not focused on the idea that a Canvass was supposed to take place. In the past, it has been a separate meeting that had been held purely for the Canvass because the Canvass is not directly a function of the Town Council; however, the Town Council is the actual entity that is to conduct the Canvass.

Councilmember Rohr, when is the Canvass?

Mayor Peterson, the Canvass's presentation will be made by a representative from the County involved with the Elections, who will bring here unsealed envelopes and share with Town Council the number of people who voted, the number of votes cast, cast for each candidate, the provisional ballots if there were any that needed to be ruled upon, with regards to if somebody was an eligible voter from Leeds or was not. After that is done, we will be called upon to certify the results of the Election and accept what was cast and counted. We are paying the County \$50.00 to serve as the tellers and count the ballots. I had no interest in trying to save that \$50.00 and develop a procedure where we could feel comfortable.

Councilmember Cundick, it was money well spent, especially when we had our people running. Mayor Peterson yes, it's something that there was no hesitation on. Bob arranged for that to be done, with regards to the counting of the votes. The time that the Municipal Official is available from the County is at 12:00pm on the 10th, which is on Tuesday. We need to have a quorum, our bylaws for the Meeting Requirement Ordinance says, you can have electronic participation; however, we are actually supposed to have a quorum physically at the normal meeting spot. Town Council discussed the Election further and agreed to go ahead with November 10th for the Election Canvass meeting.

c. 2016 Meeting Calendar

Mayor Peterson, this is not a Resolution tonight; but it will be one. We are required to meet at least once a month and what this looks at doing is having a meeting once a month except in the month of May. The actual budget must be approved in its final form before June 22, but not on June 22. My thought is that if it turns out because of delayed numbers coming from other sources, we will need to call a special meeting, either the week of the 22 or the prior week. I hope that we can get through the process and have our preliminary budget presented the first meeting in May and then hold the Public Hearing budget on the 25th of May; then the 8th of June, look to approve the budget. Otherwise, it is a single meeting on the second Wednesday of each month. The Planning Commission has traditionally met the first Wednesday of each month.

Councilmember Cundick, nothing jumps out at me as being unreasonable or any major conflict looking over it. If we discover something, I guess we can reconsider it.

Councilmember Rohr, November 11th Veterans Day, they have been holding it on a Monday for a decade.

Mayor Peterson, I do not believe so, I don't believe Veterans Day is a floating Holiday. I believe the Banks are closed on a Wednesday two weeks forward. I don't think that one floats to a Monday.

Councilmember Rohr, ok thank you.

Mayor Peterson and Councilmember Rohr discussed Town Hall Holidays. The 2016 meeting calendar reflects Federal Holidays; however, not the date that Town Hall will be closed for the Holidays.

10. Citizen Comments: None

11. Staff Reports:

Councilmember Rohr, I was pleased with the work that Antonio and Mark have been putting in clearing debris, dirt and repairing. He has been working hard at that and even with the trench that was dug by the water coming down to overpass 23, with filling that in. Do you have anything that you've heard from Darren about any further work on the roads?

Mayor Peterson, Darren said he would get back to me with any suggested added work; however, we are going to be having warranty work done on Canyon Creek. They are going to make it a noticeable V on the fabric before putting the rip rap in. What got washed away were areas that were closer to flat than to a V shape, there was no channel to hold it. Where there was a canal, the weight of the water did what it was supposed to do and push down through the fabric. The areas that had the worst damage previously held up wonderfully with this flooding; however, the areas further along that use to be at grade didn't have a deep enough dig done, so they are going to be back here within the week in order to do that. We also had some erosion between the sidewalk and the curb just South of Leeds Market where they did the curb and gutter last year. I had UDOT come by and I meet with them, they indicated that UDOT is responsible from the back of the curb, to the back of the curb on the other side of the road and nothing beyond the back of the curb. The one thing I suggested to them is, we are looking to do curb and gutter and sidewalk potentially through a different fund and it would probably be appropriate to do it along the same area that they are doing the curb and gutter. UDOT does not require the park strip that we historically have had. The park strip is the couple of feet in-between where we had about a 3 foot dig out of erosion and the risk of it undermining the road and undermining the sidewalk. What I suggest we consider, is actually doing a sidewalk adjacent to the curb and gutter from North of the Leeds Market where it currently ends by Vista up to the bennies.

Councilmember Cundick, instead of a park strip?

Mayor Peterson, instead of a park strip, a sidewalk.

Councilmember Cundick, you accomplish the same thing because it can't under cut as easily.

Mayor Peterson, correct and in the worst case scenario, the water is going to go up over the curb and gutter, up and over the 2% grade which the sidewalk is supposed to have.

Town Council discussed it further.

Mayor Peterson indicated that due to the damage from the rain next to the roads, I asked Antonio to get a price from Mark to clean out the drainage culverts that are next to the roadways.

Town Council discussed it further.

Mayor Peterson, the tree work is complete and the cost was \$850.00.

Mayor Peterson, another thing I looked into is a sliding scale for Zone changes. We are at the top end with the flat fee portion of them but we do have a couple other communities' within the County that share the \$1,000 fee for doing it; however, that is the very top end. The low end of it seems to be Hurricane at \$500. There was another that was \$300 but had a lot of added on costs to it, so I am not sure they were the cheapest. The variable is the number of lots and acres involved and that the economies of scale are granted as you get higher. The first hundred acres are at a higher rate, than the 100 to 500 are at a lower rate. Here I don't think we would be talking about to many places that would be over 100 acres to rezone. I will get it organized so we can see what is out there and then we can see what we would like to do with that. One thing I did see in a community is that they do charge \$1.00 for the mailing. It probably makes sense to do that because you are supposed to reflect your costs and not just try to arbitrarily set the fee. It would cover the cost of paper, envelope postage and labor to get it out the door. It will also let people know that this is the number of people being contacted and it is a part of their fee.

Councilmember Cundick that is useful because it at least ties it to something that is really happening so you can understand that there is a cost there.

Mayor Peterson, then the other money goes towards the Contract Planner, Engineers and Legal. I think it is justifiable, but we need to figure out what level we think is justifiable.

Councilmember Cundick, well two hours of the Lawyer would take a good chunk of that.

12. Adjournment:

Councilmember Cundick adjourned the meeting.

Time: 7:42pm.

APPROVED ON THIS 18 DAY OF November, 2015



Mayor, Wayne Peterson

ATTEST:



Kristi Barker, Deputy Clerk/Recorder