

Town of Leeds

Agenda Town of Leeds Town Council Wednesday, November 10, 2021

PUBLIC NOTICE is hereby given that the Town of Leeds Town Council will hold a **PUBLIC MEETING** on Wednesday, November 10, 2021 at 7:00 PM at Leeds Town Hall, 218 N. Main Street, Leeds, UT 84746.

If you are interested in participating remotely via Zoom, please contact Town Hall at 879-2447 or email Clerk@LeedsTown.org for the Zoom details.

Regular Meeting 7:00pm.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Declaration of Abstentions or Conflicts
4. Consent Agenda:
 - a. Tonight's Agenda
5. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
6. Announcements:
 - a. Results of the 2021 Municipal Election Canvass Held at 6:30pm on Wednesday, November 10, 2021
 - b. Dumpster Days, December 10-12, 2021, Dumpsters Located on Cherry Lane
7. Public Hearing: None
8. Action Items:
 - a. Discussion and Possible Action Regarding Final Leeds CARES Grant Awards
9. Discussion Items:
 - a. General Plan and Master Transportation Plan Updates
 - b. 2021-2022 First Quarter Budget Review
10. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
11. Staff Reports
12. Closed Meeting: A Closed Meeting may be held for any item identified under Utah Code section 52-4-205.
13. Adjournment

The Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at least 24 hours prior to the meeting.

The Town of Leeds is an equal opportunity provider and employer.

Certificate of Posting: The undersigned Clerk/Recorder does hereby certify that the above notice was posted November 8, 2021 at these public places: **Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town of Leeds website www.leadstown.org.**



Aseneth Steed, Town Clerk/Recorder

Town of Leeds

Town Council Meeting for Wednesday, November 10, 2021

1. Call to Order:

Mayor Peterson called to order the regular meeting of the Leeds Town Council at 7 PM on Wednesday, November 10, 2021 at Leeds Town Hall, 218 N Main.

ROLL CALL:

	<u>Present</u>	<u>Absent</u>
MAYOR: WAYNE PETERSON	X	_____
COUNCILMEMBER: ALAN ROBERTS	X	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____
COUNCILMEMBER: LORRIE HUMSAKER	X	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____

2. Pledge of Allegiance by Councilmember Hunsaker.

3. Declaration of Abstentions or Conflicts: None.

4. Approval of Agenda:

Councilmember Stirling moved to approve tonight's agenda. 2nd by Councilmember Roberts. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MAYOR: WAYNE PETERSON	X	_____	_____	_____
COUNCILMEMBER: ALAN ROBERTS	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUMSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____

5. Citizen Comments: None

6. Announcements:

- a. Results of the 2021 Municipal Election Canvass held at 6:30pm on Wednesday, November 10, 2021.

Mayor Peterson: The results of the 2021 Municipal Election Canvass, which was held at 6:30pm at Town Hall this evening. There were a total of 400 votes cast in the way of

ballots. 394 people voted for Mayor. Out of a potential of 800 votes because, we were voting for two Councilmembers, we had 106 people who chose to under vote, that means by either voting for no one or only one of the candidates. The turnout for the election was 63.29% which is 11.01% higher than the 2019 turnout. For the office of Mayor, Bill Hoster received 269 votes, while Kenneth J. Hadley received 125 votes. For the office of Town Council, Danielle Sterling received 283 votes, Ron Cundick received 226 votes and Cody Johnson received 183 votes. The Mayor-elect is Bill Hoster, and the Councilmember reelect is Danielle Sterling, and Councilmember elect Ron Cundick. Anything Council would just like to add from the Canvass that we held at 6:30.

b. Dumpster Days, December 10-12, 2021, Dumpsters Located on Cherry Lane

Mayor Peterson: Dumpster Days will be on December 10 through 12th. Dumpsters will be located on Cherry Lane, and we will have compaction services provided again. They will be on the south side of Cherry Lane, and they will be east of Valley Road, for those who need a little more precise direction on that.

7. Public Hearings: None

8. Action Items:

a. Discussion and Possible Action Regarding Final Leeds CARES Grant Awards

Mayor Peterson: The money that was initially provided back in 2020, was extended until November 30, 2021. At a previous Town Council meeting, we agreed to open it up in order to allow for any of the businesses that had losses beyond what they received reimbursement for through the previous grants, to apply for additional funds. We had three of those applicants come in with their applications. They were Family Matters, Mountain West Alarm and Casa Tequilana. As we had done with the previous process, Lorrie and I met to discuss the applications. We were able to find that all three of those applicants, did indeed have additional need. We will be in the process of finalizing the amount of money that the Town has spent on things like hand sanitizer, masks and gloves that were purchased; as well as some sinks for cleaning hands more thoroughly with dispensers for both hand sanitizer and soap. Once we finalize that, what I'm going to ask for is a motion from Lorrie, if she would make it, regarding how we would allocate the remainder of the funds to the three applicants, based on the quantity they needed, but equally shared to the extent possible, with the exception that we cannot go over the total loss that was demonstrated in the application.

Councilmember Hunsaker made a motion to approve allocating the remainder of CARES funds to the three applicants based on the quantity they needed, but equally shared

without going over the total loss demonstrated in the application. 2nd Councilmember Wilson. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: WAYNE PETERSON	X	_____	_____	_____
COUNCILMEMBER: ALAN ROBERTS	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____

Mayor Peterson: I know we have one of the applicants here and we will be before month end, dispensing the additional monies that we calculate are going to be available for that. It is likely to come very close to the amount that you had indicated was the shortfall that you experienced back in 2020. But thank you for being here and thank you for operating your business in the Town of Leeds.

9. Discussion Items:

a. General Plan and Master Transportation Plan Updates

Mayor Peterson: The General Plan and Master Transportation Plan updates. These are two different plans that are being updated simultaneously. A meeting was held with the consultant that Sunrise Engineering has subcontracted with; as well as representatives of Sunrise, along with my attendance, we had our Mayor Pro Tem Stephen Wilson on the call. We also had our Chairman and Chairman Pro Tem, that would be Danny Swenson and Mark Rosenthal from the Planning Commission. They will be preparing an updated version of a survey that will be circulated in a special mailing to all of the Town residents. They will be contacting all the different stakeholders as they refer to them, which are the utilities, UDOT, everybody who has a role in either the Transportation Plan update, or the production of services within the Town of Leeds. That is something that should be coming out later this month. They do have extensive experience with these kinds of surveys and plan generation. There will be follow up meetings. Ultimately, there will be a Town public hearing held at a Planning Commission meeting on the proposed General Plan. Leading up to that there will be other events held where townspeople are invited to open houses to come and provide their input. Steven, is there anything that I overlooked from what you recall on highlights?

Councilmember Wilson: I think you covered it well.

Mayor Peterson: Expect to see something in your mailboxes soon. Any questions from Council regarding that?

Councilmember Stirling: Is the Town Council going to see it before it is mailed out?

Mayor Peterson: I am going to request that of them. They did contact the stakeholders to get the process rolling. I was comfortable because that is a standard thing, just letting them know we are in the process. But yes, I will make sure that we have that circulated to Town Council just so that everybody is aware of what is being proposed as a survey.

b. 2021-2022 First Quarter Budget Review

Mayor Peterson: The next discussion item is the 2021/2022 first quarter budget review. Our fiscal year begins on July 1 and ends on June 30. So, this reviews the July 1 through September 30 expenditures here in 2021. As is often the case, things start a bit slow in the summer months, and they pick up dramatically as we get into the autumn. On the revenue side, the bills which everyone should be mindful are due November 30, are our property tax bills and the vast majority of that revenue will be coming in in the second quarter. But regarding things like sanitation, you will see that we are running roughly on the revenue 25% of budget, 25.89% to be precise. And that is one of our larger expenses too in the first quarter. If you look to the actual expenditure, when it comes to the sanitation, they were at 24.37% of the budgeted amount, so on that very large ticket item, we are running very much in line. The other large items that you will perhaps note is that we have grant money that we are expecting. Three different areas that I would mention with the grant money, and that is found on page one. We have \$70,000 in the State Grants that are coming from the Community Impact Board and the Metropolitan Planning Organization, and that is what is covering the cost of our General Plan and Master Transportation Plan update. And then above that, we have the CARES grant revenue, which is going to be about \$117,000. But then we also have the \$240,000 coming from the state through UDOT for the stormwater. That money has not come in yet. We are on stage one with UDOT. We are expected to prefund all the expenditures and then they reimburse at the completion of the project regarding the planning. With the CIB, we can do progress payments from them as we begin the process there and incur the expenses. So those are two of the larger items in terms of revenue and expenses that we will be seeing as the year moves forward. Are there any questions from Council regarding the revenues or expenses from our first quarter? Okay, if there are none are there any in the future, please contact me or Aseneth, who I want to thank for her efforts to get this prepared and distributed to everybody in advance of the meeting. It will be something that will be done on a quarterly basis as we have been doing. Generally, we do it the month following the month end in terms of one month skipped. After December 31 it will be in February that we will look to review it, having the month of January to just finalize late arriving expenses and revenues that are attributable to the second quarter.

10. Citizen Comments:

Susan Savage told of the circumstances around her uncle's death. He was a World War II Seaman serving aboard the USS Scamp 277, a nuclear-powered attack submarine. It was

sunk south of Tokyo Bay on November 11, 1944. Total loss of life, the USS Scamp – on Eternal Patrol. Scamp earned seven battle stars for World War II service. In commemoration of Veterans Day, she presented a very touching rendition of Ruth Roberts poem The Unknown Bugle Boy of Cemetery Hill.

There's a battlefield at Gettysburg

where swords and sabers rust.

And brothers who were flesh and blood

are scattered in the dust

but every single night at Gettysburg

when everything is still.

They say a golden bugle blows on cemetery hill.

Who was the unknown bugle boy

at Gettysburg that day?

And was he wearing Yankee blue or wearing southern grey?

Why did he die?

What was his motive?

That government of the people by the people and for the people,

Shall not perish from the earth.

Mayor Peterson: Thank you for sharing that Susan and thank you to your uncle for the ultimate sacrifice that he made in service to the country. It was before many of us were born, but for all of us to be able to enjoy what we do today. If I could follow up on that, the flags will be on Main Street tomorrow to honor Veterans Day. Town Hall will be closed in observance of Veterans Day. I had a meeting this Saturday with Tony Kohlmann, who is 91-years old. He is a veteran of the Korean War. He took it upon himself to make sure that the program Wreaths Across America, which began when a company up in Maine decided to deliver 30,000 wreaths to the graves in a part of the National Cemetery at Arlington. It has grown from that point to be a nationwide and an international event,

where Europe also puts those wreaths on veterans' graves, whether they died in action or lived a full life and had served the country. Leeds two years ago was a beneficiary of Tony Kohlmann's drive to make this happen. I am pleased that this year, Leeds is going to be doing its own part to make sure that as a Town, we put a wreath on every single veteran's grave to thank them. In that event of Wreaths Across America, we say the names of those people when we place them, and we thank them for their service as we place that wreath. That is something that we will all have an opportunity to join in on when the wreaths are going to be distributed, and it is on Saturday the 18th of December. We will get a precise time on that. I would like to thank Kenneth Hadley, who has agreed to become the coordinator on a local basis for Wreaths Across America. We will be looking to accept donations from members of the community. We have made sure before we committed to this, that there would be enough to cover it for this year. Some people have been willing to step forward and say that they want to make sure it happens. It is my hope, and I hope others will follow with this, that we will always make sure to, and fundraise a year in advance, at a minimum so that we know every year we'll be able to honor the veterans with a wreath on the grave and mentioning their name when we place that in the month of December as the Christmas holiday approaches.

11. Staff Reports:

Councilmember Roberts: We have spent some time with Washington County Solid Waste District on few matters. The most significant is approval on a tentative budget. As we look at numbers from the Washington County Solid Waste District, they have some accounts that have significant amount of money, totaling around a little over \$20 million. But do not get hooked on a large amount of money sitting there, because it takes a substantial amount of money to close solid waste landfills. So, there is a fair amount of money that sits there. Right now, they suspect that that landfill will be full around 2040. That is all, when we look at the budget some areas fall short. Some areas are what subsidizes others. What I am referring to is we fall short in residential funds for residential garbage. We compensate from the commercial funds that are generated. When you look at the overall budget, and you are going to be in the black \$19,000 there is a problem. There is a problem with not generating enough funds for what it is costing to take care of solid waste. Part of the other thing that is funded, I do not know how many people have gone down and got compost from the Washington County Solid Waste District. It is dirt cheap. I mean, dirt cheap. And so that is one area that they are really looking at making a change for what the cost is. Even individuals that are on the board that utilize that frequently, every time they go load up, they just kind of chuckle to themselves, I cannot believe how cheap the compost is. It costs money to generate. There will be notice put out by the District first part of December for a public hearing, because there will be some discussion and an increase in some of the fees. That is going to affect every municipality. That is a part of the Washington County Solid Waste District.

Mayor Peterson: Fee increases to follow.

Councilmember Stirling: I just wanted to follow up especially since Mayor, I believe you are still on the Hurricane Valley Fire Special Service District board. When we did have the LASSD, this is just a follow up on what happened to the building because I know that the Town of Leeds had either bonded for or covered the loan. Did that get paid off by the Hurricane Valley Fire District?

Mayor Peterson: Yes, last year, Hurricane Valley decided because the interest rate on it, I believe was 5%, which was far more than they were earning, and they asked if it would be acceptable to make payment to the Town so the Town could turn around and make payment on the loan, because it was the Town that had the loan on it and not the special service district. They made payment to the Town, and we did turn around and pay off that loan.

Councilmember Stirling: That's good to know. Thank you.

Councilmember Hunsaker: I had a question about the amount from the Water Conservancy that residents are paying on their property tax. I am of the understanding that it is for maintenance of the infrastructure. Everybody in the whole County pays it, although we are not using their water, we do pay to maintain that infrastructure. If there is an emergency, something where we had a massive break, we would be able to pull from them. It gives us a place in line so that we can have emergency water for a limited 60 days. That is what that amount on the property tax bill is for. It is for the Water Conservancy.

I had another question about cemetery cleanup. Is there any way we can set that up with dumpster days so that people would know a specific date to come help at the cemetery? Keep it clean and then we would have somewhere to put the debris and just tie the events together quarterly so that it stays neat and tidy?

Mayor Peterson: At the previous one that was held on September 11, there were some people who indicated an interest and I included it in the newsletter about doing it twice annual. I think that is a very important thing to try to coordinate it with the Dumpster Days. I will recommend that going forward to my successor as he sets up those with the Solid Waste District.

The one thing I can add, where I thought you might ask, is we will be having a meeting with representatives of the Sullivan family. Karl Rasmussen spoke with Craig Sullivan, and he indicated they were interested in speaking and we are hoping to work something out that would allow for the storm water to work its way on to their property. That is expected to take place in the month of November so we should have something further for the December meeting.

12.Closed Meeting: None

13.Adjournment:

Meeting was adjourned at 7:24 PM.

APPROVED ON THIS 8th DAY OF December, 2021



Mayor, Wayne Peterson

ATTEST:



Aseneth Steed, Clerk/Recorder