

Town of Leeds

Agenda Town of Leeds Town Council Wednesday, September 14, 2022

PUBLIC NOTICE is hereby given that the Town of Leeds Town Council will hold a **PUBLIC MEETING** on Wednesday, September 14, 2022, at 7:00 pm. The Town Council will meet in the Leeds Town Hall located at 218 N Main, Leeds, Utah.

Regular Meeting 7:00pm


1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Declaration of Abstentions or Conflicts
4. Consent Agenda:
 - a. Tonight's Agenda
 - b. Meeting Minutes of August 10, 2022.
5. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
6. Announcements:
 - a. Huntsman game cycling event October 6th
 - b. Update Regarding Leeds Main Street Drainage Improvement Project
 - c. Update on Valley Road culvert responsibility
 - d. Update on Cemetery restoration project
7. Public Hearings: None
8. Action Items:
 - a. Discussion possible action on regarding Planning Commission appointments
 - b. Discussion possible action regarding Resolution 2022-05, Transfer of Cemetery Easement
 - c. Discussion possible action on accepting final Leeds Master Transportation Plan
9. Discussion Items:
 - a. Discussion regarding Townhall Q&A
 - b. Discussion regarding schedule of next work session
 - c. Discussion regarding allocation of obligations: Signature cards, DTAC, Newsletter, Budget review/preparation, Grants, Quotes
10. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
11. Staff Reports:
12. Closed Meeting- A Closed Meeting may be held for any item identified under Utah Code section 52-4-205.
13. Adjournment

The Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at least 24 hours prior to the meeting.

The Town of Leeds is an equal opportunity provider and employer.

Certificate of Posting;

The undersigned Clerk/Recorder does hereby certify that the above notice was posted September 12, 2022 at these public places being at **Leeds Town Hall, Leeds Post Office**, the **Utah Public Meeting Notice website** <http://pmn.utah.gov>, and the **Town of Leeds website** www.leedstown.org.


Aseneth Steed, Clerk/Recorder

Town of Leeds

Town Council Meeting for Wednesday, September 14, 2022

Regular Meeting 7 PM

1. Call to Order:

Mayor Hoster called to order the regular meeting of the Leeds Town Council at 7:00 PM on Wednesday, September 14, 2022. This was an in-person meeting with an electronic option. Town Planner Scott Messel was in attendance.

ROLL CALL:

	<u>Present</u>	<u>Absent</u>
MAYOR: BILL HOSTER	<u>x</u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u>x</u>	<u> </u>
COUNCILMEMBER: LORRIE HUNSAKER	<u>x</u>	<u> </u>
COUNCILMEMBER: STEPHEN WILSON	<u>x</u>	<u> </u>
COUNCILMEMBER: RON CUNDICK	<u>x</u>	<u> </u>

2. Pledge of Allegiance: Councilmember Hunsaker

3. Declaration of Abstentions or Conflicts: None

4. Approval of Consent Agenda

Councilmember Cundick moved to approve tonight's agenda second by Councilmember Wilson. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MAYOR: BILL HOSTER	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: LORRIE HUNSAKER	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: STEPHEN WILSON	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: RON CUNDICK	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Councilmember Hunsaker moved to approve meeting minutes of August 10, 2022. Second by Councilmember Wilson. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MAYOR: BILL HOSTER	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: LORRIE HUNSAKER	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: STEPHEN WILSON	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: RON CUNDICK	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

5. Citizen Comments:

Rhonda McLaughlin: I volunteer to be in charge of the chili cook off this year on trunk or treat. So, I do not know what that all entails. So, I just want to throw that out.

Mayor Hoster: Thank you very much.

Councilmember Hunsaker: We can find someone to work with you that from town side. Okay, are there any other comments from the attendees?

6. Announcements:

Mayor Hoster: Okay, we will go ahead and move forward with announcements. Got a couple of announcements tonight that have also been added. I am going to make the first being awareness of the website for the Town of Leeds. And if you have not already, please sign up for alerts so that you can receive any upcoming events that are happening. Other important emergency alerts and whatnot. But giving us your information to send those out is a good way to stay in touch with what is happening in the town. There is one other that I would like to bring up, which is we did have dumpster days about a week ago. It was brought to my attention by several people about some abuse of the dumpsters. I want to stress that the additional costs that are associated to the town as a result of abuse to the dumpster days will prohibit us from doing that any further. If it does not cease some of the abuse has been putting in contaminated products, products that do not belong in there. I might be able to get some more information from Council of items that were put in there that should not be. One of the biggest ones was when it was full and advertised as full. Additional products were brought over there and just left in the street, causing a hazard so those things cannot continue. We will try to find a way to perhaps bring in an additional dumpster. Again, that is an additional cost of the town that we have to budget in. It does appear that the current dumpsters are not enough maybe, but when this abuse happens we are not able to continue that courtesy. Council, do you have any other comments on that? Very good.

Huntsman Games Cycling Event October 6, 2022

Mayor Hoster: We'll go ahead and move on to the Huntsman game cycling event notification, which will be on October 6. Brandon Price has been so kind of to join us this evening. It is not customary that we allow for commentary during the announcements, but at this time, considering he is a guest, who was invited to speak on behalf of the Huntsman game cycling event, we will go ahead and allow that.

Brandon price: I am the Director for the Huntsman Senior Games for cycling and the triathlon. And I co directed with another individual named Jason Rinoa. Jason could not be here today, so I am here. He is the one in charge of this part, but I know a lot of what is going on. I do some of the other cycling but not this one. I printed a map. I see you looking at some of the traffic plans. The Utah barricade has put together that is an overview of the route. We start and right here on the street in front of the park. That would be the place of our start and finish line. The route, basically, where it impacts the Town

of Leeds is up and down Main Street. It will go up Main Street to Anderson Junction, go through Toquerville, Hurricane and back in front of Quail Lake and in in back into Leeds on Main Street. There is a slight detour, that we have changed. I have talked to the mayor about the original plan. I do not know if he knows about this updated plan to where we will take a ride on Mulberry. The reason why is it getting them back off of the highway going Mulberry up into Valley Road and then taking a left right here into the park. That way the more beginner and less fit people will do one route, which is one lap that is twenty-six miles. Your more advanced riders will do two laps. And that is the reason we wanted to go Mulberry up to Valley was so that they are not having to do u turns at the end of the street when there's other cyclists starting and finishing because they are staggered starts throughout this whole thing based on ability and age and category rankings. That is the route. What we have done to limit the impact to the town is we have talked to the leaders of the local LDS church to use their parking lot, and they have given us permission to use the parking lot for parking. Right now, we have paid for and reserved six port-a-potties. We have 210 registered riders today, that may increase a little bit between but not by much because registration is closed. So, we are going to be right around that number 210. If you think we need more, we can certainly allow for more. It has been our experience that is what they need Because most of the time they are honestly not here. They start leave. And then while they are pedaling, they usually do not need to use the restroom because they are sweating instead. That is the route that we have slated to use. We have permitted and we have use permits with the city of Toquerville, Hurricane. and with Department of Transportation. You guys do not have a formal permit process. So, I have met with the mayor, and I have sent a certificate of insurance showing that the event is insured, and that we named the town of Leeds as an additional insured on the certificate. I did see an email from Rosie today. It came from you. But I am not sure about some other things that you are asking us to do about moving rocks. I had no idea what that meant.

Councilmember Stirling: I did not actually email I only spoke to him. I have not had a chance to email anything at this point.

Brandon Price: Okay. So, is there any questions you guys have of the event for me?

Mayor Hoster: Brandon, do you have a copy of the email? Or do you want to address the points that were in the email?

Councilmember Stirling: I did not send an email. I am not aware of who Rosie is.

Brandon Price: Rosie sent me an email. I hope the games work better than Verizon does.

Councilmember Stirling: It might have been the things that I brought up to him. The first thing I talked to him about was the Washington County School District, whether it was our responsibility or your responsibility to coordinate the bus transportation, because this road is the one the bus uses and so he said that you guys would be doing that. Is that correct?

Brandon Price: Rosie would be happy to do that. Yes. So, there are certain things we do as volunteer directors and certain things we do not do. And Rosie does a lot of that.

Councilmember Stirling: Okay. And I told him, I would be happy to do that. I just wanted to make sure that it was taken care of.

Brandon Price: What time is pick up and drop? Is it at three to four?

Councilmember Stirling: Different schools in Leeds get transported in St. George. My children are gone now. And so, I do not know. Just so that we are aware with Washington County school system that that is happening. I do not think it will be a problem, but I want to make sure that we are on top of that. The only other thing I brought to him is that I went over to the church and there are 214 spaces there. And he said that there are two hundred ten applicants.

Brandon Price: Oh, my gosh, you are a co-director of the Cycling. You just got put in there.

Councilmember Stirling: Yay! I would love to. 214 spaces with 210 So if there is any possibility that you could make sure that they all park there, and everyone else, parks on the Main Street.

Brandon Price: We will not use all those spaces because a lot of these they come together. A lot of them are husband and wives that ride together. A lot of them come together with a cycling club with a team and they carpool here from multiple states. With two hundred riders I would be surprised if you can see one hundred cars.

Councilmember Stirling: Wonderful. The only thing I did bring up to him as well is on Valley Road we have had a lot of individuals that put rocks in front of their homes, because they do not want people parking in front of them from either the trailer park or anyone else. That would prohibit anyone from parking on Valley in certain areas. I mean, they are welcome to do that, but it would potentially be a problem for the bikers.

Brandon Price: I do not want them parking on Valley because it takes away visibility and sight distance. It is a stage race, there is a time trial, there is a criterium, there is a hill climb, there is a road race, and then if you really go hard, you can do the triathlon the next day if you want to. Every day they get emails with instructions on the following day on the event, and we announce all the time to check your emails. So that will be in there. No parking on Valley Road.

Councilmember Stirling: I did contact the individual in front of the starting point, which is Phillip Peine. I talked with him I talked with the people on the corner as well, which are the Palmers, so they are aware of what is going on? Mr. Peine asked, what time the road is going to be closed so that he can be able to get out to go to work?

Brandon Price: Oh, well, I think we will have signs out there and limiting traffic and maybe we just do local traffic only I do not see it ever really needs to be closed. This is an open

route. We have never closed the road. Limiting access in front of the finish line and start line would be nice to be able to do. But like, I do not anticipate closing anything. And if we did, like I said it might be just Babylon Mills to Valley, and that would be it. So, the busiest times will be eight o'clock in the morning. That is about it. Where we will have a bunch of bikes lined up and stage right there. Other than that, once we get started he would be able to come and go no problem at all.

Councilmember Stirling: I did talk to all the others around and just gave them a heads up as long as they have the information, they are completely fine and be happy with it. So, this will be great. We are excited.

Brandon Price: Oh Good. So, we have an AC/DC cover band coming into play. Will they be okay with that? No? Oh, okay.

Councilmember Wilson: Not at 8:00 in the morning especially.

Councilmember Hunsaker: This house right here. Just want to make sure if I put signs up people will respect it to keep the drive gate available in case there is ever an emergency.

Brandon Price: We have 1000 to 2000 cones coming in. So anywhere you want me to have Utah barricade put them. Yeah, if you watch like Tour de France or Tour of Utah, Tour of California, and everything is closed, this is not one of those.

Thursday, October 6th we will be out here, we will be starting to set up probably 5:30, 6:00am. It will start getting busy where people are showing up at 7:00. I think everybody will be gone by 2:00pm.

Councilmember Hunsaker: And where are the port-a-potties? Do you have that kind of mapped out?

Brandon Price: No. Do you have a place where you want them?

Councilmember Stirling: I would think if you put them next to I am going to show you right here. This is the park, and this right here is where we have bathrooms, maybe up along here just to utilize all of them at that point, I would think it would be keeping it all together, and then you have your hand washing stations as well. Now how many people actually stay around at the park? Waiting for the applicants to come back?

Brandon Price: You might have 30 or 40.

Councilmember Stirling: Okay. And I heard there's food trucks or something coming or is that not right?

Brandon Price: No, they asked about that last week, too. So no, what we want to do is, and I do not remember who I was talking to last week at the Planning Commission here. He was sitting where the mayor is sitting. If you want to provide us an email me something about your local restaurants that would be opened during that day, we would be happy

to put that in the email to the athletes. We can put it in the grab bags to pick up at registration. Then in turn, you might want to contact them not to take the day off because they might flood them.

Mayor Hoster: I spoke with them. And they are excited to work with you.

Brandon Price: I hope it works out that way that we give you some revenue as well. If you have locals that have a food truck? We welcome them. That is just not something we have ever done. But I am not against it. And we are looking for volunteers that we could use right here in front of the start finish in front of the park. Others that I have listed here are around the route, but a number of volunteers that we are looking for in the town, maybe the mayor talked about signing up for the alerts put Huntsman Senior Games is doing a bike race looking for two volunteers to help work the start finish line. They will be paid well with a Chick-fil-A or Porter Sub sandwich.

Mayor Hoster: Okay, perfect. Brandon, thank you so much for coming.

b. Update regarding Leeds, main street date drainage improvement project

Mayor Hoster: Mayor Hoster: We'll move on to the next announcement, which is update regarding Leeds, main street date drainage improvement project to update everyone. I did meet with the Washington Water Conservancy, their engineering firm, Tracy Munson from UDOT. And our engineer that works with Karl Rasmussen identified that we are not going to be able to participate in the shared project of the water line that is going to be going up Main Street due to several engineering conflicts they anticipated occurring, as well as having the access to materials that would be required. sequentially. I have scheduled another meeting with UDOT with Monte use the new regional director as well as Tracy Monson to identify what options do exist there. I have received additional images, videos of flooding that is associated with the latest rainfalls, so I have got plenty of material to share with them to hopefully move our project forward. Engineering is going to be is a key component of this, however. That is the latest on this. I am hopeful that our pleas which were well done at Cedar City at their state meeting were received well and at the meeting that I will be having with their director next week.

c. Update on Valley Road culvert responsibility.

Mayor Hoster: Next announcement is the update on Valley Road culvert responsibility. During Planning Commission, it was discussed with UDOT, the county and also other municipalities about the responsibility for culverts. This was not known to me or anyone in parks and rec or maintenance with regard to how do we resolve the issues for those affected negatively by the floods. On Valley Road we had several complaints about the flooding that had occurred with their culverts as well as their neighbor's culverts. As a result, we did investigate those surfaces did at the Planning Commission meeting to identify that those are considered easements, of which the property owner does have responsibility for maintaining the culvert and developing the culvert. That culvert relief that was done on Valley Road was as a courtesy of the town for the one-time incident, until

we were able to find a definite answer to the question of whose responsibility is that. So, we have tried to help their further information on this is that I have spoken with the owner of Leeds RV, Zions RV, they are both working on trying to remedy their situations, which may have negative impact on their neighbors. And also, I believe one of the complaints was contacted by the chair of the Planning Commission to advise of the responsibilities so that those are those are clear, and we are going to help complete the project that we started with them as a town so there is no open it open and or loose strings.

d. Update on the LDS Cemetery Restoration project.

The next announcement is an update on the cemetery restoration project. I would like to turn that over to Councilwoman Hunsaker at this time.

Councilmember Hunsaker: If anybody has been out to the Leeds cemetery lately, volunteers have been slaving away and getting it beautiful. We have had donated equipment, donated time, and now I am about to start my campaign to financing if anybody wants to donate. Checks can be made out to the Town of Leeds, and we are getting pretty close to the amount I have for the new fencing that is going in, I have four bids. One we were lucky enough that a resident has "a guy". To have the fencing installed, five-foot fencing, instead of the average was at 27,000. And we can get all the fencing all the materials for the chain link fencing, plus the paint, plus the drip system when I get how much that is going to be. But 15,000 will cover the whole new drip system plus all the fencing plus the paint. That is where we are at with that. We are in the process of getting some land acquired from the county so we can expand the cemetery on the cemetery roadside, and also out into the parking lot a little bit and do a readjustment of the fencing that's closest to the freeway that for some reason, we cut our fence in and we shouldn't know if we have more space. We can bump the parking lot over further and make it, so it is not a strange shape. It is going really well with that. I was offering my totally nonprofessional benches, do anyone donated \$1,000 or more absolutely nonprofessional but made with love. Each one is very unique, I must say. We have two of those still available. We will be getting a survey done once the rocks are moved from around the cemetery, we can get the survey done and then get the fencing ordered, we can get it all done and we can get her back to her original glory.

7. Public Hearing: None

8. Action Items:

- a. Discussion possible action on regarding Planning Commission appointments

Mayor Hoster: The first action item is discussion of possible action regarding Planning Commission appointments. context to this is, once again we have had Mark Rosenthal, who has resigned, and my understanding is he is already moved. We also have Mr. Ken Hadley, who is no longer going to be a full-time Planning Commissioner. I received that information tonight from Chairman Danny Swenson. That leaves two open positions and Commissioner Hadley will be moving to an alternate which leaves us two additional

positions available for alternates. It is my recommendation to proposed to the Council as a full-time Planning Commissioner, Jennifer Lyft. She is a citizen of Leeds with a background in Paralegal citizens' rights and volunteering. Also, Gary Rosenfield who is a longtime resident of Leeds with a strong background in engineering. These two can be motioned individually and the council can proceed as appropriate. The first is a request to have a motion to accept Jennifer Lyft into the Planning Commission.

Councilmember Hunsaker: May we ask questions.

Mayor Hoster: Yes. We are open for discussion.

Councilmember Hunsaker: Where do they live?

Mayor Hoster: Yes, Jennifer, lives on Oak Grove. Mr. Rosenfield lives on Silver Hills.

Councilmember Hunsaker: Okay, so I just want to make sure because then the Planning Commission would be all Silver Reef and no one on this side.

Mayor Hoster: Alan Roberts is on this side.

Councilmember Hunsaker: Alan will be one. Okay. Just want to clarify. Thank you.

Mayor Hoster: Is there any other further discussion?

Councilmember Stirling motioned to appoint Jenifer Lyft to the Planning Commission. Councilmember Cundick seconded the motion.

Motion Passed in a Roll Call vote:

ROLL CALL VOTE:	Yea	Nay	Abstain	Absent
MAYOR: BILL HOSTER	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	X	_____	_____	_____

Mayor Hoster: The next is I am looking for a motion for Gary Rosenfield, to be appointed to the Planning Commission.

Councilmember Hunsaker motioned to appoint Gary Rosenfield to the Planning Commission. Councilmember Stirling seconded the motion.

Motion Passed in a Roll Call vote:

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: BILL HOSTER	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	X	_____	_____	_____

Mayor Hoster: We have positions for two alternates for the Planning Commission. We have considered the list of those who have applied for this role. And to clarify, an alternate for the Planning Commission is someone who sits in when the Planning Commissioner is absent and fulfills those roles. They can also participate in all of the Planning Commission meetings; however, they would not be on the board or vote unless someone was absent. And priority of that would be appointed per the Chair of the Planning Commission. Of the candidates that have requested to participate in this. I have got to admit there have been a significant number of which I am extremely impressed with how many people in the town have wished to be a part of this. The first nomination as an alternate for the Planning Commission is Bill McLaughlin. Bill McLaughlin attends most of the Planning Commission and Town Council meetings, believes that he has got a good solid understanding of some of the activities that have happened within the town, and apparently has been a longtime resident of the community. I will ask for a motion on Mr. McLaughlin, at this point.

Councilmember Cundick motioned to appoint Bill McLaughlin to the Planning Commission. Councilmember Stirling seconded the motion.

Motion Passed in a Roll Call vote:

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: BILL HOSTER	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	X	_____	_____	_____

Mayor Hoster: As mentioned earlier, Ken Hadley will retain a role in the alternate of the Planning Commission which is leaving one more position open as an alternate and in this role have got an individual that I would like to present to the Town Council for an alternative Planning Commission. This individual is Miranda Nessen. This is an individual that has lived in Leeds her entire life, is passionate about the happenings of the town does not have prior experience with politics or legal matters or land issues, however, has

expressed a strong desire to pursue those. The other candidate is Mr. Chris Studdard. This is an individual who is lived in the town just over a year and brings a strong entrepreneurial and business background and executive education. Mr. Studdard has expressed he may have some difficulty with being present at all of the meetings. However, as an alternate that should not pose too much of a problem. So, as I have discussed, we do have only one other position. And is my recommendation that we nominate Miranda Nessen to this position.

Councilmember Wilson motioned to appoint Miranda Nessen to the Planning Commission. Councilmember Stirling seconded the motion.

Motion Passed in a Roll Call vote:

ROLL CALL VOTE:	Yea	Nay	Abstain	Absent
MAYOR: BILL HOSTER	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	X	_____	_____	_____

b. Discussion possible action regarding Resolution 2022-05, Transfer of Cemetery Easement

Mayor Hoster: Modification to the action items. 8b Discussion possible action regarding Resolution 2022-05 Transfer Cemetery Easement. This motion will be tabled I wish to motion for such because this resolution has not been reviewed by our legal counsel.

Mayor Hoster moved to table Discussion possible action regarding Resolution 2022-05 until reviewed by Counsel. Councilmember Hunsaker Seconded the motion.

Motion Passed in a Roll Call vote:

ROLL CALL VOTE:	Yea	Nay	Abstain	Absent
MAYOR: BILL HOSTER	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	X	_____	_____	_____

c. Discussion possible action on accepting final Leeds Master Transportation Plan

Mayor Hoster: Discussion possible action regarding accepting final Leeds Master Transportation Plan. This will not be an action item tonight. It will only be a discussion for the fact that the Leeds Master Transportation Plan was presented to myself and Councilwoman Stirling and reviewed with Sunrise Engineering to modify some of the proposals within there. It will then be discussed with the MPO and then presented to Town Council for approval. We also have legal identifying if there are any further public notifications or public comment that are required for that. So, at this time, this action item will be tabled.

Councilmember Stirling moved to table accepting Leeds amended Master Transportation Plan. Councilmember Cundick seconded the motion.
Motion Passed in a Roll Call vote.

ROLL CALL VOTE:	Yea	Nay	Abstain	Absent
MAYOR: BILL HOSTER	X	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	X	_____	_____	_____
COUNCILMEMBER: LORRIE HUNSAKER	X	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	X	_____	_____	_____
COUNCILMEMBER: RON CUNDICK	X	_____	_____	_____

9. Discussion Items:

a. Discussion regarding Townhall Q&A

Mayor Hoster: It has been presented to me by several members of the community that a Town hall may be of advantage to the citizens with regard to some of the actions that are happening within the town and because the nature and environment of the Town Council or Planning Commission or our work session do not allow for dialogue. And we are not trying to be rude. Those are the rules that we abide by. A Town hall would enable a single Q&A and a moderator who would monitor all of that and keep it in order. This is something that I have had to give some high consideration to because it can get derailed. I have been advised it can also create some problems, but I believe in full transparency. This Town Council has zero to hide, this mayor has zero to hide, we want to make sure that the ability for people to have the communication is always available. Now my contact information is on our website, the clerk can contact me 24/7. And so, in my opinion, those who wish to have a comment with regard to the happenings within the town, with regard to annexations, or any of the other components can do so by reaching me on my cell phone or by my email. However, sometimes those Q&A's can add additional flavor and understanding of the things that are happening within the town. So, I am going to open this up for discussion by the board, and then certainly, those who wish to make comments on citizen comments, which will be our next agenda item.

Councilmember Wilson: Will this be something on a regular basis or just as deemed necessary?

Mayor Hoster: Good question. No, just deem necessary. This would be a Town hall to address many of the concerns that have been surfaced on either social media, directly to Town Council or to myself,

Councilmember Cundick: Would this be solely the mayor answering the questions?

Mayor Hoster: Good question. Yes, just myself.

Councilmember Stirling: I kind of feel the fact that on our agenda every single time we meet, there is a citizen comment at the beginning as well as the end. We do have an option of being able to discuss it with them. I do not have anything against a Townhall Question and Answer it is a little bit repetitive. Anybody can come in and express their opinions or questions or anything they would like to bring up to the board as a whole.

Mayor Hoster: If we were to maybe do this without trying to curtail or skirt around the Open Meetings Act it would not be recorded.

Councilmember Stirling: we have to.

Councilmember Hunsaker: No. It has to be recorded.

Councilmember Stirling: You have to have it recorded if all of us are here.

Mayor Hoster: Yes, if we are going in that direction, if you were here by happenstance to the Q&A, and you were not a part of the panel, then we would not have to do that.

Councilmember Stirling: If we are all present as a council and have the Q&A then it would have to be a formal declaration of the meeting with recordings and also all of the same similar situation that we have right at this meeting.

Mayor Hoster: It is a good point. These are all very solid points that I think are from good wisdom. As we are trying to assess the ability for improved communication with the citizens of the town. I think we will continue to have this discussion further and identify if this is an essential part to bring further transparency to the town, we want to make sure that the citizens understand that at the beginning, and at the end, we do have public comments of which dialogue can occur at that point. Again, it is all recorded. It is all public record. And it is a forum of which public notice has been given and all of Council is available for comment. A Q&A would be something that would not follow into that it would be something that is less formal, but probably not as advantageous as it would be right here with all of the council members present. Are there any other questions or comments with regard to discussion item A before we move on?

Councilmember Wilson: you are right. Maybe there's people who do not realize that they have opportunity to comment. Maybe. I do not know if we can get a word out a little bit better about how it works. Not everybody is here every time to see that they actually have

an opportunity to state something and be there somewhere on a website. We could add a little comment. If you have question answers, come comment.

Mayor Hoster: That's a good point. If there are no other comments, we are going to go ahead and move on to discussion item B.

b. Discussion regarding schedule of next work session

Mayor Hoster: Council, I would like to propose that after we receive from the county information regarding the protest period for the annexation of the two properties, submitted that we scheduled another work session with the developer as well as Scott Messel and discuss any action that needs to be taken at that point with the material presented by the county. We can go ahead and discuss that out of time that is available, but it is pertinent that we have as many council members attend as possible. Is there a date that works best for anybody? When do we receive it? Is it October 17, Aseneth?

Clerk: October 7 is the end of the protest period at the county.

Mayor Hoster: Okay, considering October 7 is a Friday. We have Leeds Town Council on the 12th. We could have our work session prior to Town Council if that is amenable by anybody. I would not be for that. Okay, so both. Yes. So, October 12. We will go ahead and have that notice sent out to Town Council and Planning Commission please. And this will be 18:00.

c. Discussion regarding allocation of obligations: Signature cards, DTAC, Newsletter, Budget review/preparation, Grants, Quotes

Mayor Hoster: Next discussion item is discussion regarding allocation of obligations. It is important to preface this portion of discussion items in that this is an entirely volunteer Town Council as such, the Town Council divvies up allocations relative to their availability. Most persons here do have a family other life. And so, we would like to discuss the allocation of different responsibilities as availability is relative. So, with that we do have multiple obligations that we do try to divvy up. Signature cards, it has been presented that we may need an individual or another individual to climb onto the signature cards. Right now, we have Councilman Cundick on there. Councilwoman Hunsaker has asked to be removed from that. I am on it. We need one other member of the Town Council to be on the signature cards. I just need a volunteer. The responsibilities associated with this are that you are signing checks.

Councilmember Wilson: If did not have day job I would do it, but I am not here very often when they are so.

Mayor Hoster: We can provide a key and put the checks in in a box. If that is an option. Would that work for you?

Councilmember Wilson: Yes. If I got any questions I can call you.

Mayor Hoster: Okay, get with Aseneth she can get you the information to go over to Zions and just get on the signature card and present your photo ID.

DTAC is a formal meeting with the MPO and leaders across the county. We have been blessed to have one of our citizens who in the past has been a mayor, Planning Commissioner and has a significant understanding of our town, volunteer to participate in the DTAC meetings. To be able to speak for the town however, I need to see if we can have a council member join you in those and so Angela Rohr has offered to assist us with that and I think in most circumstances she's going to be able to attend those identify from the agenda of a council member needs to accompany I'm able to attend most of the time however it's pretty consuming considering the rest of my workload. I will ask if there is another council member who is able to attend the Detect meetings with Angela. These are typically once a month, on a Wednesday, during the day, about one o'clock.

Councilmember Stirling: I originally said that I would be able to do that but with running my last two companies that we have just been hit and miss. So, I apologize on that. Is there a particular way that we could create a position in which she is part of the town and represents the DTAC for us? So, if she has the time and energy that she would like to do that? I am not quite sure the legalities of what we could do, but potentially maybe.

Mayor Hoster: Go ahead and come on up Angela. And Council, that is a great recommendation.

Angela Rohr: The representatives for the various towns that are at DTAC are mostly town engineers. And so, they do not have an elected position. Just comment on that. The Toquerville representative was at the town manager. St. George has probably five representatives.

Mayor Hoster: It would be someone who would have to be appointed or the council would agree. Typically, a job responsibility or job description would accompany someone who is a manager or some sort of an engineer for that town to have that ability to represent them and speak on their behalf. And so, I would just need the Council to approve someone to be able to do that for us if no one on council is able to participate in this at this time.

Councilmember Stirling: Well, with this being a discussion item, do we have to make it the next time is an action item to create a detailed representative position?

Mayor Hoster: That would probably be our next move. Yes, to move it to an action item of our next agenda.

Mayor Hoster: I am handling the newsletter for us. I am handling our budget review. I will work on preparation of grants and quotes as needed. But we will need some assistance here. As we are as we are receiving additional information about grants that are available and proceeding forward with some of the roads and other improvements in the town, we will need someone to help facilitate with quotes. I am not going to ask for anyone to embrace those at this point. However, if there is anybody within the town, again, that is

able to help us with these demands, we would be very grateful and enable you full access to resources within the town.

I will move on to we do have Rhonda who is generously volunteered to assist in leading the support for the chili cook off and trunk or treat. I believe the date that this will be this is not in the announcements. My apologies but the date for this is on Halloween 31st which is a Monday. Let us have some additional dialogue for that support. My understanding is this is a significant event, and we want to make sure that all the resources are adequately supported. Counsel any thoughts or comments for additional support for Rhonda?

Councilmember Hunsaker: Somewhere I have the shopping list for last year. The town supplied the cups, the napkins, and awards so I can get the list of where we got those and how much they were and how many we used?

Mayor Hoster: Is in any cooperation with the church, Jesus Christ of Latter-Day Saints?

Councilmember Hunsaker: No.

Mayor Hoster: Okay. How do we, other than the website? Do we want to advertise this? Are we doing anything with development of flyers, notifications?

Councilmember Hunsaker: I have copies of the flyers from last year.

Councilmember Stirling: Can we put it in our newsletter? When is the next time that trash bill comes out? October?

Mayor Hoster: Yes. We will have this in the newsletter that will go out.

Councilmember Hunsaker: Can we also put in the newsletter about donations for the cemetery please. I am getting so close. We got to get this out.

Mayor Hoster: We do, or I tried to send out the newsletter to council before it is printed for additional review. So, if y'all have any other ideas before I get the first draft started, please let me know.

10. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).

Kohl Furley: Hi. Thanks for Thank you. Thanks for having me up. Just a little bit of current events for the fire district. The end of this month, we are going to start testing for full time engineer position. So that is going to be pretty exciting for us though. There will be somebody that will be dedicated to making sure that brass gets seen safely. There is a lot of responsibility, making sure that water gets into the fire hoses and making sure that the pressure is just right. Because if it is not, then you have some angry individuals that you have to answer to later. So, it is pretty, pretty good step in the right direction. So, we are excited to get that testing underway. We have crested over four thousand Call Mark, or chief is estimating that we are between six to seven hundred calls ahead service this year than we were last year. So, things are still pretty busy for us. With that being said burn season opens up tomorrow. So yeah, I know everyone is all excited. Burn season is

open from September 15th to November 15. And then after November 15, burn season closes, due to the Department of Environmental Quality says, hey, do what, we have got this inversion that comes down. And we do not want anyone to get sick from the smoky air. So, we obviously do our best to respect that. So again, I mentioned it a lot. So, if this gets redundant, I am sorry. But for burn permits, which you do need in order to burn, you just go on the website. So, there's a couple of ways you can do it. The best way I can explain it is that all the departments and districts in the county got tired of having all their own websites that go to the same place. So, Washington City's IT department designed a website that reports to the same place and every time you get on another city site for a burn permit. It just takes you to Washington cities. So, you can google Washington County, Utah burn permit, and they will pop a link up right there. You can go to Washington City you can do in a hurricane Valley Fire District, whatever you choose to do, and I wondered if maybe we could attach it to our website?

Councilmember Hunsaker: It is on there.

Kohl Furley: Oh, it is now?

That is great but the one thing that we would like everyone to understand is if you have got to submit a burn permit. And that does not allow you to fill out any of your information, it does not allow you to go anywhere, then that is a good indicator that burning is restricted for that day. So even though burn season is open from the times that I have just spoke up, if it's a red flag, HIGH WIND WARNING Day, or if it's , who knows what, then they have the ability to shut that off for that day. Just be patient and I like to just remind everybody that if you do burn outside of burn permit or without a burn permit, you could be subjected to a reckless burning fine, and those are over one thousand bucks. We really appreciate everyone's cooperation with that. And I felt like the summer was a great summer. As far as people were pretty cautious and respectful. We had some sparks on the freeway from tires and chains and things like that, but the town of Leeds did an excellent job.

Councilmember Stirling: Can you go into detail of if your fire gets away from you who is responsible? Who pays for it?

Kohl Furley: Well, that is an excellent question. So, on the website, where you get redirected to, it has got a little disclosure in there that is helpful to some, but it does talk about that you are responsible for you, your fire. So if you decided that you're going to clear two acres worth of trees that have just been dead for years, and you put them in a giant pile that's 30 feet tall, and that that goes against one of the recommendations that is in the burn permit description, they want them to be four foot manageable piles. But if you decide, hey, , I just really got something to do this afternoon, I am going to go ahead and light this up, and that gets away from you, or burns your neighbor's barn down or etc., then that absolutely falls on your responsibility. When that fire gets away from you, if it goes, not only you are responsible for that, but you could be charged from the state for any applicable state resources that came to help put that fire out. That can be pretty expensive, as we read in the paper from other instances. So yeah, we ask that you keep a water source nearby. Some people have water trucks, some people keep a couple

garden hoses. If you have your kid's sand pail full of water next to you, it is probably not going to be sufficient. But just try to be mindful and think ahead and that kind of stuff, take a couple of your gardening tools and get yourself a nice line scratched out around it to make sure it does not spread if you would have to step away for one second. So that is a great question. Thanks.

Don Fawson: Tonight, I am representing the Leeds Domestic Water Users Association. And just wanted to remind everyone that we will be having our monthly meeting this next Wednesday, the 21st. It is going to be significant. We are talking about loans and grants and upgrades to the system. I know that there is a lot of interest out there right now. We would like to have everyone come and hopefully clarify that for everyone. Also, I would just like to take a moment and thank Lorrie for the tremendous job she has done down here at the cemetery. We have some loved ones buried down there and it has been great to see that attention there. Lorrie, let me ask you a question on the fencing. Is it going to be chain-link?

Councilmember Hunsaker: Five-foot chain link, we did get some donations of other sites, which we are taking. I cannot do the eight-foot because the posts are cost prohibitive, but we can do four-foot, five-foot, six-foot and then we just need the really strong one that Allied fencing was very generous to donate three hundred feet for where the vault truck drives. That is the strongest. We need 1,200 to 1,300 feet. So, we are almost there on the fencing.

Dan Fawson: Awesome. I was just going to ask what spray paint?

Councilmember Hunsaker: It is a paint, one person on each side rolling it, then you are not losing all that extra paint. It is a special chain-link paint that will not peel and handles the UV, and it kind of makes it like a steel coating on it. We have got that covered. And one of our donations was for the benches and the paint together. So that is how the benches are being finished.

Don Fawson: I did not know there was such a paint. I know that was thought of as galvanized. And usually that's pretty tough stuff to cover. It sounds like you have got it all taken care of. Again, thank you so much for doing that.

Mayor, I just wanted to say that I really appreciate your willingness to step into the fray into the Townhall kind of meeting, I noticed on the Facebook site that you had mentioned that. But I did not notice much feedback on that are you seeing much coming back on that?

Mayor Hoster: There were about seven people that commented they would be interested in it. Some of them are already here.

Councilmember Hunsaker: Don, is the LDWA meeting here?

Don Fawson; No, it will be at the Cosmo at 7:00pm.

Rhonda McLaughlin: I would just suggest before the Huntsman Game, maybe putting a flier stating where the route is, because there is a lot of active walkers that walk Valley Road and Mulberry Road in the morning. That way, they can just get a heads up that there is going to be a whole bunch of bicycles going down a road, and we can pick a different route that day.

11. Staff Reports:

Daniel Stirling: I just wanted to quickly review the Leeds Master Transportation Plan meeting that we have today. I wanted to commend Mayor Hoster for his outlook on protecting individual private landowners. And I find that to be a very important aspect for myself. And I just wanted to tell him thank you for standing up for the community as a whole for some of the engineers in the realm of this particular Master Plan feels like because of certain data, that it warrants a road across private property. And I wanted to just publicly explain that Mayor Hoster went to bat for each and every one of you and said that if there is any road that goes across this private property, he was not for it. The Engineer explained to us if there is any road on this Master Plan, it automatically warrants the town, any developer, the county, or the state to be able to eminent domain. We were able to remove all almost every single road that went through private property. And I felt very proud to be in that meeting with you. Thank you very, very much.

Mayor Hoster: Appreciate that.

Councilmember Cundick: I recall some time ago, there was some discussion here about courts for pickleball. I was reading that T Mobile has a grant program for municipalities up to \$50,000 per grant, and for improvements in the community. In order to apply for you have to have a proposal. A proposal that it is shovel ready, basically to do it. But there is a lot on our plate right now as a Town Council. I thought if there are some members of the community that are interested in this, I could speak with them and maybe help them along to prepare a proposal if they want to move that way in getting this grant or at least moving forward. I know that nothing is going to happen in the short term, maybe the long term. It is a possibility. If someone is interested in pursuing that, they could contact me, and I could give them information on it. We could see what we could put together before the deadline for this particular quarter.

On the waste management meetings, I do not know how much been told by the Council itself, but they are trying now to have a separate pad for appliances, so they do not have to bury the appliances and that seems to be on track. They are trying to get a contractor who will pick up the appliances, haul them off, and do whatever they do with appliances. They are also trying to work out something for mattresses. That is a big issue you bury in a mattress, and it does not stay buried for whatever reasons. Right now, they send the mattresses to a carrier. They use the mattresses to make rugs or something like that, I am not sure. But they are trying to get a contractor to set up operation down here

because they get several mattresses a month and it is an expense to the county to hold them someplace else.

The last thing that they have been emphasizing is they are trying to curtail the amount of litter that is going on the roads. And right now, about 75% of the litter comes from contractors. And so, they are really clamping down on having the loads covered. The word is secured, not necessarily covered, but so that things will not fall out and litter the countryside. If someone drives into the into the landfill with a load that has not been properly secured, they will give a fine. That is the only way they can see that they can make progress on this. They have made some progress, but we still have a long way to go. If you drive down the roads, you can tell. I went down to the Las Vegas recycling plant and look at that with a couple of other members of the council. It is pretty amazing what they do down there as far as recycling, but what I came away with was that we spent a lot of time a lot of money trying to remove things that cannot be recycled. People put a lot of things into the recycle that should not go there. And I do not know if it is necessarily intentional, but they spend several hours a day they have to shut down the entire plant several hours a day to pull things such as plastic sacks out of the rotator motors to do this, and then people put in other things that cannot be used. Some things could be recycled someplace else, but they only recycled the things that are here that that are on the list. People put in gym shoes, and they put in old socks and shirts and things like that. Maybe they can be recycled someplace else, but they cannot be recycled here. I guess the message I came away with was, when in doubt, do not put it in the recycle because they spend so much money and so much time trying to clean up the machines and then they are down, even though they tried to do two eight-hour shifts in a day. The third shift is for cleaning up the equipment. And they haul away over half the things that they are sending there for recycling. It ends up being taken by the recycle plant out to the dump, because they cannot recycle it. I am hoping we get more information out to the public. I think most of the things that get in there are inadvertent, they do not know the difference. I mean, my wife says, is this a cardboard resistant paper or this should not even be in it because it has got plastic lining or whatever. Those are issues.

Councilmember Wilson: I just want to clarify on the culverts down Valley Road, the property owners are responsible to put it in order? Because I love the rain, but it came across again and washed out, not as bad as last time. The repairs that were done definitely helped.

I did a little check on that grant. Verizon will not come up right here to check it. It was a state grant. And the state had like \$4 million that they could disperse. I did not realize we have passed the deadline. I got ready to look at it and then realize we were past the September 7th deadline.

Mayor Hoster: Thank you for that. I appreciate your efforts there.

My staff reports include Senator Lee's aide accompanied me for half a day through Leeds and identified if there are any federal needs that the town could benefit from. Senator Lee is anticipating coming for a visit sometime in the very near future. His Aide is located in St. George and has looked at some of the stuff that we have with BLM. We have identified components that they can participate on helping us with. He was able to visit the museum and visit some of our local businesses too.

The other is DTEC. Where it has been surfaced that identifying trails with regard to priority for a bike versus a person versus a horse is been surfaced. And that signage and input is being assessed right now on how to best keep those trails safe. Any input on that, please send to me. And I can get that over to DTAC.

It was presented, that a unified Fleet Service can provide the town access to their vehicles through a state contract, which is significantly less than if the town were to try and go buy a new truck. We have to say a prayer every time Tony starts his truck in the morning, hopefully it starts. We are probably going to have to be looking at that on the next fiscal year budget. The information I received was that it is brand new and happens every year. It is \$5,000 for the year, which equates to about \$600 a month, which is significantly less almost half of what it would be to do it commercially. But they would get like a three-quarter ton diesel truck that would be able to haul and do all the things that that our town needs. I know a lot of our adjoining towns are using that as well but something to consider. That is the end of my report. With no other further comments, we will go ahead and adjourn this meeting and thank you everyone for attending.

12. Closed Meeting- None

13. Adjournment

Approved this 12th day of October 2022.



Bill Hoster, Mayor

ATTEST:



Aseneth Steed, Clerk/Recorder