




1

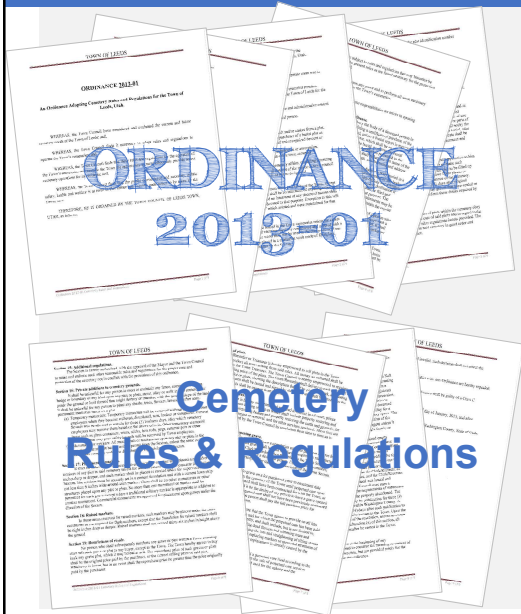
**Cemetery :: Topics**

<p style="text-align: center;"><b>Cemeteries Rules &amp; Regulations</b></p> <ul style="list-style-type: none"> <li>• Review of 2013 Ordinance</li> <li>• Proposed Restatement</li> </ul>	<p style="text-align: center;"><b>Cemeteries Updates</b></p> <ul style="list-style-type: none"> <li>• The Leeds Cemetery</li> <li>• Silver Reef Protestant Pioneer Cemetery</li> <li>• Silver Reef Catholic Pioneer Cemetery</li> </ul>	<p style="text-align: center;"><b>Sexton Activities</b></p> <ul style="list-style-type: none"> <li>• Records</li> <li>• Process &amp; Documentation improvements</li> </ul>
---	---	---



2

# Cemeteries :: Rules & Regulations



## Background

- Current Ordinance: **2013-01**
- Adopted: **01/23/2013**
- Town Council Members: **Alan Roberts – Mayor**  
**Frank Lohko**  
**Angela Rohr**  
**Joe Allen**  
**Nate Blake**
- Rate Schedule: **Effective 12/15/2016**  
*(Revised by ORD 2016-08)*



3

# Cemeteries :: Rules & Regulations

## Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.

CURRENTLY	PROPOSED
<ul style="list-style-type: none"> <li>• <b>29 Sections</b></li> <li>1: Purpose</li> <li>2: Definitions.</li> <li>3: Interments Prohibited.</li> <li>4: Vaults Required.</li> <li>5: Sale Subject To Rules.</li> <li>6: Care Reserved.</li> <li>7: Orders and Responsibilities.</li> <li>8: Burial Permit, Disinterment, Contagious Disease.</li> <li>9: Registration of Burials.</li> <li>10: Office of Sexton.</li> <li>11: Cemetery Superintendence.</li> <li>12: Additional Duties.</li> <li>13: Opening of Graves; Additional Duties.</li> <li>14: Enforcement Of Rules; Additional Duties.</li> <li>15: Additional Regulations.</li> <li>16: Private Additions to Cemetery Grounds.</li> <li>17: Placement of Markers.</li> <li>18: Raised Markers.</li> <li>19: Restrictions of Resale.</li> <li>20: Sale of Plots.</li> <li>21: Collection of Fees.</li> <li>22: Fee to Be Paid for Opening Grave</li> <li>23: Care Included.</li> <li>24: Conveyance, Descent and Inheritance.</li> <li>25: Intent.</li> <li>26: Invalidity.</li> <li>27: Conflict of Law.</li> <li>28: Penalties.</li> <li>29: Effective Date.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>17 Sections (Proposed)</b></li> <li>1: Use of Cemeteries</li> <li>2: Definitions (Roles Defined)</li> <li>3: Conduct &amp; Access</li> <li>4: Burials</li> <li>5: Cremains (Human Ashes)</li> <li>6: Purchase of Burial Space</li> <li>7: Conveyance, Decent &amp; Inheritance</li> <li>8: Opening &amp; Closing</li> <li>9: Disinterment/Exhumations</li> <li>10: Grave/Markers &amp; Monument Foundations</li> <li>11: Maintenance &amp; Care</li> <li>12: Private Additions (Plants, Vases, Adornments).</li> <li>13: Intent</li> <li>14: Invalidity</li> <li>15: Conflict of Law</li> <li>16: Penalties</li> <li>17: Effective Date</li> </ul>



4

## Cemeteries :: Rules & Regulations

### Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
  - Town Functions  
(Clerk/Recorder, Public Works Mgr, Sexton)

**PUBLIC WORKS MANAGER:** Under the direction on of the Mayor, performs general grounds maintenance and general maintenance activities; mowing, raking and trimming of cemetery; marking off graves; prepares burial sites by digging and securing graves as directed by Town Clerk/Recorder and Cemetery Sexton (as it relates to Cemetery Activities).

**TOWN SEXTON:** Under the appointment of the Mayor, with the advice and consent of the Town Council, the Sexton is appointed the keeper of the Town Cemeteries affairs, including (but are not limited to): Keeping diligent records of those buried in the cemeteries and those moved to other cemeteries, as well as details of the number of lots and plots, who is owner of each, and details about the interred person.

**TOWN CLERK/RECORDER:** A town clerk's office is responsible for the coordination of cemetery activities and the recording, maintaining, and preserving town records.



5

## Cemeteries :: Rules & Regulations

### Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
  - Town Functions  
(Clerk/Recorder, Public Works Mgr, Sexton)
  - "Resident" – (Tax district of Leeds )

**RESIDENT** - The term "Resident" shall be defined as follows:

- a) Any person who was domiciled within the tax district of Leeds, Utah, at the time of death, regardless of the actual place of death.
- b) Any person owning real property within the tax district of Leeds, Utah, at the time of death, regardless of the residence or domicile of such person.
- c) Any person who was a legal resident within the tax district of Leeds, Utah, at the time of death, regardless of domicile.
- d) Any person who was formerly domiciled within the within the tax district of Leeds, Utah, immediately prior to moving from the City for the purpose of becoming domiciled in any facility for the purpose of receiving medical or residential care.
- e) Any married person who owns the right to bury in two adjacent spaces and buries his or her spouse in one of those spaces while both are Residents, regardless of his or her domicile at the time of his or her death.



6

## Cemeteries :: Rules & Regulations

### Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
  - Town Functions  
(Clerk/Recorder, Public Works Mgr, Sexton)
  - “Resident” – (Tax district of Leeds )
  - “Plot” – (Burial Space, Casket/Cremation)
  - “Plot or Grave Opening & Closing”

**CEMETERY PLOT OR PLOT** means a grave, niche or crypt within the cemetery used for burials and for no other purpose, other than placing appropriate decorations or markers.

**PLOT OR GRAVE OPENING AND CLOSING:** A grave opening and closing refers to the process of physically preparing a burial site for interment and then closing it once the casket or urn has been placed inside. It involves a series of coordinated activities conducted by cemetery personnel only to ensure a dignified and respectful burial. \*\*

\*\* Added to Section 1: Definitions & Section 8: Openings & Closings



7

## Cemeteries :: Rules & Regulations

### Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
- New Section
  - Conduct & Access

### SECTION 3: CONDUCT & ACCESS

Cemetery grounds are sacredly devoted to the interment and repose of the dead. Strict observance of decorum due such a place shall be required of all persons.

1. “.....” shall use only the avenues, walks, and roads. .... no one shall ride a motorcycle, all-terrain vehicle, motorbike, bicycle, skateboard or roller skates.....”
2. “Cemeteries ..... not a park intended for recreation.”
3. “Town’s leash law ... shall be adhered to ... all animal waste, shall be immediately removed and properly disposed .. by .. pet owner.
4. “No use of alcoholic beverages...”
5. “No unauthorized person(s) shall ... bring or carry firearms....”
6. “No hunting is allowed within the Cemetery boundaries.”
7. No destruction of plant life or structures.
8. No excavations, construction, planting of trees or shrubs..
9. Motor vehicle parking .. limited to .. designated parking areas.



8

# Cemeteries :: Rules & Regulations

## Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
- New Section
- Purchase of Burial Spaces
  - Cemetery Fee Comparison (St. George, Toquerville, LaVerkin, Hurricane, Washington, New Harmony)

CEMETERY FEE COMPARISON					
	Leeds, UT	St. George, UT	Toquerville, UT	LaVerkin, UT	Hurricane, UT
	Leeds Cemetery Silver Reef Catholic Pioneer Silver Reef Protestant Pioneer	Tonaquari Cemetery St. George City Cemetery	Toquerville Cemetery	LaVerkin Cemetery	Hurricane Cemetery
<b>GRAVE PLOT FEE</b>					
Resident Plot	\$400.00	\$550.00	\$570.00	\$550.00	\$350.00
Non-Resident Plot	\$800.00	\$700.00	\$1,150.00	\$850.00	\$550.00
Resident Infant Plot Area/Cremation	\$400.00	\$550.00	-	-	\$175.00
Non-Resident Plot Area/Cremation	\$800.00	\$700.00	-	-	\$275.00
Resident Columbarium (two-urn Capacity)			\$1,140.00		
Non-Resident Columbarium (two-urn Capacity)			\$2,300.00		
<b>PERPTUAL CARE FEE</b>					
Resident	-	\$450.00	-	-	\$200.00
Non-Resident	-	\$500.00	-	-	\$200.00
<b>CASKET INTERMENT FEES</b>					
Weekdays (M-F) Resident	\$550.00	\$600.00	\$550.00	\$500.00	\$275.00
Weekdays (M-F) Non-Resident	\$550.00	\$700.00	\$550.00	\$700.00	\$275.00
Weekend (S-S) Resident	\$550.00	\$1,100.00	\$800.00	\$500.00	\$400.00
Weekend (S-S) Non-Resident	\$550.00	\$1,200.00	\$800.00	\$700.00	\$400.00
Holidays	\$550.00			*Not Available	
<b>CREMATION INTERMENT FEES</b>					
Weekdays (M-F) Resident	\$550.00	\$300.00	\$550.00	\$250.00	\$150.00
Weekdays (M-F) Non-Resident	\$550.00	\$400.00	\$550.00	\$350.00	\$150.00
Weekend (S-S) Resident	\$550.00	\$350.00	\$800.00	\$250.00	\$225.00
Weekend (S-S) Non-Resident	\$550.00	\$450.00	\$800.00	\$350.00	\$225.00
Holidays	\$550.00		\$800.00	*Not Available	\$225.00
<b>DISINTERMENT</b>					
Casket	\$500.00	\$1,190.00	\$1,000.00	\$1,000.00	???
Vault & Casket	???	???	???	???	???
Urn	\$500.00	\$595.00	\$1,000.00	\$500.00	???
<b>ADDITIONAL FEES</b>					
Late Notices & Arrival Fees	???	\$200.00	\$200.00	\$20	
Transfer/Relinquish Fee	\$100.00	\$25.00	\$30.00	\$4	



# Cemeteries :: Rules & Regulations

## Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
- New Section
- Purchase of Burial Spaces
- Graves/Markers & Monuments Foundations
  - Markers/Headstones
  - Abandonment through nonuse

### 1. MARKERS/HEADSTONES

- a. A permit must be obtained at City Hall for each base/headstone.
- b. All markers/headstones shall be made of granite, marble or bronze.
- c. All single plot headstones shall be no taller than 42", no wider than 18" and no longer than 36".
- d. All double plot headstones shall be no taller than 42", no wider than 18" and no longer than 48".
- e. Prohibited items on graves or lots in the New Section are: gravel; decorative rocks; plants; trellises metal fixtures; frames or boxes; and chairs and settees.

No enclosure of any kind, such as a fence, coping, hedge or ditch shall be permitted around any grave or lot. The Town will have the authority to enter upon any lot and remove any objectionable or prohibited items, such as noted above that may have been placed there contrary to the regulations.



## Cemeteries :: Rules & Regulations

### Restatement Points

- Consolidate & Reorganize the Sections in the Ordinance.
- Refine Definitions
- New Section
- Purchase of Burial Spaces
- Graves/Markers & Monuments Foundations
  - Markers/Headstones
  - Abandonment through nonuse

### 1. MONUMENT FOUNDATIONS

- a. A permit must be obtained at City Hall prior to construction of monument foundations, or copings.
- b. Monument base for a single plot shall be no more than four (4) feet long by twenty-four (24) inches wide by six (6) inches thick, made of concrete with at least four (4) inches above the finished grade or ground.
- c. Monument base for a double plot (side by side graves) shall be placed at the head of the grave and shall be no more than eight (8) feet long by twenty-four (24) inches wide by six (6) inches thick; made of concrete with at least four (4) inches above the finished grade or ground.
- d. The placement of the monument foundations and copings must be determined by the Town at the time permission is granted.

Prohibited items on graves or lots are: anything that would encroach on any surrounding plot or property, i.e. shrubs, trees, bushes, fence, chair, etc.



11

## Cemetery :: Updates

### The Leeds Cemetery

- Working with Adam Allen of American Consulting Engineering to resolve Deed documentation confusion.
- Obtained quotations from Kenworthy Monuments on Collumbariums.
- Sold 6 Plots

### Silver Reef Protestant Pioneer Cemetery

- Completed records audit and data collection on known occupied & reserved plots.
- Gate for side entrance
- Road, Drainage & Parking improvements
- 1 Request for Plot reclaim underway.

### Silver Reef Catholic Pioneer Cemetery

- Discussion with Michael Courtney, Diocese of Salt Lake City re history, records, and future use of adjacent land.
- Completed records audit and data collection on known occupied & reserved plots.



12



## Cemetery :: Silver Reef Protestant Pioneer Cemetery



13

## Cemetery :: Updates

### The Leeds Cemetery

- Working with Adam Allen of American Consulting Engineering to resolve Deed documentation confusion.
- Obtained quotations from Kenworthy Monuments on Collumbariums.
- Sold 6 Plots

### Silver Reef Protestant Pioneer Cemetery

- Completed records audit and data collection on known occupied & reserved plots.
- Gate for side entrance
- Road, Drainage & Parking improvements
- 1 Request for Plot reclaim underway.

### Silver Reef Catholic Pioneer Cemetery

- Discussion with Michael Courtney, Diocese of Salt Lake City re history, records, and future use of adjacent land.
- Completed records audit and data collection on known occupied & reserved plots.



14





# Cemetery :: Activities - Records

**The Cemeteries of Leeds**

Anderson, Jilleen (Jolley) Leeds Silver Reef Protestant Cemetery :: 03E-16

Plot Details Find-A-Grave Family Search Ancestry BillionGraves Map Leeds Cemetery Protestant Cemetery Catholic Cemetery VETERANS

**INTERRED**

First Name: Jilleen Father: Masel Manning Jolley  
 Last Name: Anderson Mother: Mary Whitehead  
 Middle Name: Jolley Spouse:  
 Maiden Name: Jolley Children:  
 Gender: Veteran:  YES  NO  
 Military Branch: Birth Place: Antimony, Utah, US  
 Date of Birth: 11/14/1935 Age: Place of Death: Leeds, Utah, US  
 Date of Death: 09/07/2022

**PLOT**

Cemetery: Leeds Silver Reef Protestant Cemetery  
 Section Number: Plot #: 03E - 16  
 Old #: Plot Status: OCCUPIED

**GRAVE STONE** **IMAGE**

Records Life Story Genealogy Sites Notes

**DEED**

Copy Scan Purchase Date & Price: Deed #: Mortuary Serenity  
 YES  YES 01/06/2022 2021-09a  
 NO  NO

**DEATH CERTIFICATES**

Copy Scan Intermment Type Cremation  
 YES  YES  NO  NO

**OBITUARY**

Copy Scan  
 YES  YES  NO  NO

**PURCHASER OF PLOT**

Purchaser: Rodney Hill  
 Address 1: PO BOX 460820  
 Address 2: 290 W Cactus Lane  
 City: Leeds  
 State: UT Zip Code: 84746-0820  
 Phone: (435) 414-5944 Email: rodney.hill@gmail.com

**THE LEEDS CEMETERIES**  
 Washington County, Utah | USA

17

# Cemetery :: Activities - Process

## PLOT PURCHASE

**TOWN OF LEEDS UTAH**  
 218 N. MAIN STREET, P.O. BOX 460879, LEEDS, UT 84746  
 PHONE: 435-879-2447 | FAX: 435-879-6905  
 E-MAIL: [clerk@leedstown.org](mailto:clerk@leedstown.org) | WEBSITE: [www.leedstown.org](http://www.leedstown.org)

**PURCHASE OF A CEMETERY PLOT**

Here in Leeds we pride ourselves on preserving our past for our future. The Town has three cemeteries, which are the repositories of much of our pioneer history. The Town of Leeds prides itself on having these historic cemeteries for citizens to lay their loved ones to rest. Town staff and citizens work diligently to conserve and maintain our history.

**PURCHASER'S INFORMATION**

Purchaser's Name: \_\_\_\_\_  
 Physical Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**CEMETERY & PLOT INFORMATION**

Leeds Cemetery  Leeds Silver Reef Catholic Cemetery  Leeds Silver Reef Protestant Cemetery

Plot #: \_\_\_\_\_ Plot #: \_\_\_\_\_ Plot #: \_\_\_\_\_  
 Plot #: \_\_\_\_\_ Plot #: \_\_\_\_\_ Plot #: \_\_\_\_\_

**RESERVED FOR INFORMATION**

Name: \_\_\_\_\_

**PAYMENT DETAILS**

Amount Paid: \_\_\_\_\_ Check  Number: \_\_\_\_\_ Cash   
 Date Paid: \_\_\_\_\_ Received By: \_\_\_\_\_

TOWN OF LEEDS, UT (Town Name) PURCHASE OF CEMETERY PLOT (PLOT)

## INTERMENT

**TOWN OF LEEDS UTAH**  
 218 N. MAIN STREET, P.O. BOX 460879, LEEDS, UT 84746  
 PHONE: 435-879-2447 | FAX: 435-879-6905  
 E-MAIL: [clerk@leedstown.org](mailto:clerk@leedstown.org) | WEBSITE: [www.leedstown.org](http://www.leedstown.org)

**CEMETERY INTERMENT REQUEST**

Here in Leeds we pride ourselves on preserving our past for our future. The Town has three cemeteries, which are the repositories of much of our pioneer history. The Town of Leeds prides itself on having these historic cemeteries for citizens to lay their loved ones to rest. Town staff and citizens work diligently to conserve and maintain our history.

**REQUESTEE INFORMATION**

Requestee's Name: \_\_\_\_\_  
 Physical Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**CEMETERY & PLOT INSTRUCTIONS**

Leeds Cemetery  Leeds Silver Reef Catholic Cemetery  Leeds Silver Reef Protestant Cemetery

Plot #: \_\_\_\_\_ Plot #: \_\_\_\_\_ Plot #: \_\_\_\_\_

**MORTUARY INFORMATION**

Name: \_\_\_\_\_ Location: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**SERVICES DETAILS**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM  PM   
 Location: \_\_\_\_\_

**FOR OFFICIAL USE ONLY:**

Request Date: \_\_\_\_\_ Received By: \_\_\_\_\_

TOWN OF LEEDS, UT (Town Name) CEMETERY INTERMENT REQUEST (PLOT)

## ASSESSMENT

**LEEDS CEMETERY**  
 Plot 01E-06

**TOWN OF LEEDS UTAH**  
 218 N. MAIN STREET, P.O. BOX 460879, LEEDS, UT 84746  
 PHONE: 435-879-2447 | FAX: 435-879-6905  
 E-MAIL: [clerk@leedstown.org](mailto:clerk@leedstown.org) | WEBSITE: [www.leedstown.org](http://www.leedstown.org)

**CEMETERY PLOT ASSESSMENT**

**CEMETERY & PLOT INFORMATION**

Leeds Cemetery  Leeds Silver Reef Catholic Cemetery  Leeds Silver Reef Protestant Cemetery

Plot: 01E-06 Plot: \_\_\_\_\_ Plot: \_\_\_\_\_

**ASSESSMENT**

Filed By: Derek McNally Dated: 09/13/2024

**FINDINGS:**  
 In reviewing the Leeds Cemetery records of past burials, and the Town of Leeds, it appears that a preliminary Deed was issued to a Van, J. Lofthouse on 12/16/1974 by then Town Clerk June M. Fosha with another date of May 1981 (no physical day). The deed # 004 is on the copy on file. There is no record that this document had been fully executed.

In searching for additional info it was found that a Vandel James Lofthouse <https://www.familysearch.org/ark:/61903/3:1:3Q9M-CSK3-4?i=104&cc=204> DOB 06/24/2004 & DOB 12/11/1888. He was interred in St. George, Washington, UT.

Van's 1<sup>st</sup> spouse: Edna C Hall <https://www.familysearch.org/ark:/61903/3:1:3Q9M-CSK3-4?i=104&cc=204> DOB 10/14/1907 DOD 01/19/1957. She was interred in Paradise, Cache, UT.

His 2<sup>nd</sup> spouse: Mildred Albinson <https://www.familysearch.org/ark:/61903/3:1:3Q9M-CSK3-4?i=104&cc=204> DOB 03/17/1918 DOD 09/17/1989. She also interred in St. George, Washington, UT.

**ASSESSMENT:**  
 Based on this research it is the opinion of this Section that Plots 01E-05 & 01E-06 are AVAILABLE for sale. These plots may be sold.

TOWN OF LEEDS, UT (Town Name) ASSESSMENT (PLOT)

**THE LEEDS CEMETERIES**  
 Washington County, Utah | USA

18